

Doing Business with BP Whiting Refinery and Whiting Refinery Modernization Project (WRMP)

Register Your Business

The BP Whiting Refinery welcomes the interest of any firm that has what it takes to qualify as a BP supplier. Our suppliers provide a consistent and reliable supply of quality people, products, and processes, and are committed to continuous improvement. All interested and qualified businesses should register online. Online registration is the first step in pre-screening suppliers using our qualification criteria. Once a supplier profile is complete, it is reviewed in accordance with sourcing opportunities. While a supplier profile may increase a business' exposure to BP Whiting Refinery, only suppliers that meet BP's qualification criteria will be able to compete for sourcing opportunities. BP does not guarantee sourcing opportunities or contract awards to all registered or even pre-qualified suppliers. It is the supplier's responsibility to maintain and update its supplier profile on the Whiting Refinery Supplier Website (Local). If at any time the information contained in a company profile is found to be incomplete or inaccurate, the supplier profile may be deactivated or removed.

[Register your company online at the Whiting Refinery Supplier Website](#)

How BP Whiting Refinery Does Business

New ideas and innovations help BP maintain the competitive edge that it needs to remain a global leader in energy products. To this end, BP's Whiting Refinery is committed to a renewal strategy that casts a wide net in search of suppliers that can sustain long-term relationships with BP, and demonstrate their ability to anticipate advances in product, service, technology, and process. These are suppliers that can demonstrate conformity with regulatory and safety requirements, quality control procedures, ethical and environmental standards, and a commitment to BP's core values. Well versed in the use of technologies, and having the ability to engage in e-Procurement and receive payments electronically, suppliers to BP's Whiting Refinery must legally be in good business standing, and committed to advancing the goals of diversity and inclusion in their own operations.

How we purchase

Procurement and Supply Chain Management is BP's core business process for managing expenditures and relationships with suppliers and contractors. This strategic approach categorizes products and services into logical groupings of similar/related commodities called market sectors. Market sector strategies combine business requirements with supply market opportunities, creating a distinct advantage for BP when engaging with suppliers. Strategies are established globally, regionally and locally, given the business need and supply market capabilities. Global sourcing strategies exist for commodities that are common to most of operations, while regional strategies seek to leverage supplier relationships between business units. Local strategies seek to directly source goods/services where the immediate supply market can better support the needs of local operations.

What we purchase

The following is a sample list of commodities and services commonly procured in support of refining operations: Chemicals: (Commodity, specialty and process gases); Construction (Plant construction & demolition; engineering services; environmental services); Fabricated Equipment (Field tanks; rotating equipment, piping, steel and skid packages); Instrumentation & Electrical (Electric motors; panels; switchgear; data control systems); Logistics (Freight forwarding; Customs; General Road Transport; Warehousing); Maintenance Services (Industrial cleaning; painting & insulation; terminal maintenance; scaffolding; tank repair); Major Equipment (Compressors; turbines; generators; pumps; service and

Doing Business with BP Whiting Refinery and Whiting Refinery Modernization Project (WRMP) – Continued

repair); MRO (Instrumentation; electrical; mill supplies; pipe; valves; safety supplies; protective clothing); Office (Office Equipment; facilities maintenance; food services & equipment; furniture); Professional Services (Business or technical consulting, human resource services; insurance, legal or real estate services; seminars and training); Other (Bulk fuels, utilities, inspection services, laboratory equipment and services).

Business Practices and Policies

BP Whiting is committed to helping facilitate the introduction of qualified businesses to BP's procurement process, with the objective of providing equal access to potential opportunities. BP is committed to setting high ethical standards to be, and be recognized as, a business committed to integrity. The BP Code of Conduct is the cornerstone of this commitment to integrity, holding BP employees and representatives as well as BP contractors and suppliers accountable for creating mutual advantage while conducting business honestly, responsibly and fairly. BP seeks to do business with suppliers who comply with legal requirements and who act in a manner that is consistent with BP's ethics as outlined in the Code.

BP chooses its suppliers carefully, avoiding conflicts of interest or other kinds of favoritism that might compromise selection. It is the responsibility of BP employees and representatives to understand the needs of customers, contractors, suppliers and joint ventures, while communicating compliance and ethics requirements. BP suppliers are expected to compete aggressively, fairly and in full compliance with the law. BP representatives are to ensure that sourcing activities are inclusive of qualified suppliers and that supplier business information is carefully protected.

Supplier Diversity

BP has assisted local, minority, women-owned, and other recognized diverse businesses, in establishing themselves as suppliers of products and services to BP. We know that our supplier diversity initiatives add value to our supply chain by broadening our supplier base, and helping us to better meet customer and government requirements.

All Whiting Refinery suppliers are expected to comply with a BP Whiting Refinery Diversity & Inclusion (D&I) Participation Agreement, a guideline of performance expectations that is in line with BP's core values around D&I. This document is provided to a supplier once they have been awarded a contract. The BP Whiting D&I Participation Agreement applies to suppliers and assists BP in its renewal strategies around community, people and suppliers. Participating suppliers are expected to be legally in good business standing, committed to participating in BP's community initiatives, and invested in advancing the goals of diversity and inclusion throughout their operations. Participating suppliers also regularly take part in an open dialog with BP regarding sourcing opportunities and compliance with BP and contractor policies, guidelines and expectations.

If your business is minority or woman-owned, or another certified diverse business, and you are interested in doing business with BP, we also encourage you to register with [BP's National Supplier Diversity Website](#).

Safety Policy

In accordance with the Northwest Indiana Business Roundtable (NWIBRT) Statement of Policy, BP requires that contractor, subcontractor and supplier employees who are exposed to substantial risk at the BP premises must complete a 10-HOUR OSHA Construction Training Program for which they will be issued a certificate card from OSHA. This requirement, in addition to more in depth OSHA training that BP provides, sets minimum requirements for performing activities onsite. Failure to comply with

Doing Business with BP Whiting Refinery and Whiting Refinery Modernization Project (WRMP) – Continued

the requirements of this policy constitutes cause for cancellation of a contract. Contractors, subcontractors and select suppliers working and seeking to work onsite at the refinery must have a 3-yr OSHA incident average of two (2) points or less.

To further ensure compliance with BP's safety requirements, BP has contracted with Pacific Industrial Contractor Screening (PICS) to develop and oversee a thorough audit program for contractors, subcontractors and select suppliers performing work at the refinery. PICS sets the highest safety standards possible in regard to qualifications as they relate to federal and state-mandated regulations and specific BP requirements. BP will make the determination of which suppliers to have reviewed by PICS. Contractors are not to contact PICS directly.

Drug Testing Policy

BP has a strong commitment to provide a safe work place for employees and other persons working or visiting Whiting Refinery. Therefore, contractors, subcontractors and suppliers (herein collectively referred to as "contractors") doing business onsite with BP must comply with the Northwest Indiana Business Roundtable's Contractor Drug and Alcohol Policy. To assist in maintaining a safe working environment and protect BP property, contractors who perform labor or services on the premises must have and must administer a formal Drug and Alcohol Policy. A contractor's policy must require drug and alcohol testing of all contractor employees and managers.

BP may conduct unannounced searches of contractor employees, including their effects, lockers, baggage, desks, tool boxes, lunch containers, clothing, and vehicles. BP also reserves the right to periodically audit a contractor's records to verify compliance with the policy. It is the contractor's responsibility to ensure that its employees and subcontractor employees are informed of and comply with the provisions of both BP's and the contractor's substance abuse policies. Violation of these policies will subject the contractor and/or employee(s) to denial of entry to BP premises and projects. Failure to comply with the provisions of the NWIBRT Contractor Drug and Alcohol Policy constitutes cause for cancellation of a contractor contract. Contractors must maintain records that validate compliance with these policies.

Subcontracting Rules & Guidelines

BP has implemented a comprehensive contractor pre-qualification process for all contractors and subcontractors interested in doing business with the Whiting Refinery. Only pre-qualified contractors and subcontractors will be eligible for possible selection to perform work onsite for BP. Having pre-qualification status is not a guarantee of performance or contract awards, but recognition that the contractor meets BP's basic business, safety, insurance and drug testing requirements

Where permitted to employ subcontractors, the contractor is responsible for ensuring that the subcontractor and its employees are in compliance with all BP policies, guidelines and expectations. Contractors are not to use any subcontractors for work on refinery property without first receiving written approval from BP Procurement Administration. Contractors must independently evaluate the capabilities of all subcontractors before awarding work.