Video #2 Part 1- Knowledge Check Questions

1. Where should the pre-task talk take place?

A. In the control room
B. At any convenient location
C. At the exact task location, unless unsuitable or too loud
D. In the supervisor's office

2. If the actual work location is too loud or unsuitable, what should happen first?

A. Move immediately to a break area
B. Skip the pre-task talk
C. The crew individually walks the work area to identify hazards before moving to a safe nearby location
D. Conduct the talk online

3. What tool should the performing authority use to structure the pre-task talk?

A. Daily shift log
B. Safety manual
C. **Pre-Task Talk Agenda form or Pocket Agenda Card**
D. Work permit only

4. What is the first topic the performing authority should cover in the pre-task talk?

A. Weather conditions
B. Emergency response
C. Task steps, scope of work, and responsibilities
D. Crew attendance

5. Why is it important to outline the scope of work at the beginning of the pre-task talk?

A. To comply with documentation requirements
B. To clarify what the task step includes and excludes so everyone understands the boundaries of the work
C. To reduce the length of the discussion
D. To prepare for the next shift's activities

6. Why are crew members asked to explain their individual responsibilities during the pre-task talk?

A. To identify who will be the next performing authority
B. To ensure each person understands their specific role in safely completing the task step
C. To evaluate workers for future promotions
D. To meet HR competency documentation requirements

7. What value does it add when crew members with prior experience share lessons Identified?

A. It fills time during the meeting
B. It helps leadership evaluate worker communication skills
C. It improves collective awareness by sharing real-world insights that may impact the current task step
D. It confirms the crew has completed similar tasks before

8. What is the main purpose of reviewing hold points when discussing task steps?

A. To highlight opportunities for scheduled breaks
B. To identify planned pauses where hazards of the next task step will be reviewed
C. To record time spent on each activity
D. To allow the supervisor to inspect tools