

# Application Form

## BP PLUS Fuel Cards



Please complete online, print, sign, and return to: BP Fuel Card Applications,  
BP Fuel Cards Sales Team, BP Oil UK Limited, Witan Gate House, 500 – 600 Witan Gate,  
Milton Keynes, Buckinghamshire, MK9 1ES

### 1. Business Details

Name of Business

Business Trading Name (If different to above)

Business Address (Address that appears on invoice)

Postcode

Business Website

Business Phone Number

Business Trading Status

Sole Trader

Partnership

LLP

Limited Company

PLC

Other

(please specify)

Nature of Business

Year Established

Company Registration Number

VAT Registration Number

### 2. Invoice Delivery Details

E-billing E-mail Address (Email address for electronic invoices to be sent to)

Invoice Delivery Address (Only applicable if E-billing is not possible and if address is different from that in Section 1 above)

Postcode

### 3. Card Details

Company Name to be embossed on your Cards (Max 27 characters including spaces, if different from Name of Business in Section 1 above)

Card Delivery Address (Address for Fuel Cards and PIN Mailers (if required) to be sent to, if different from address in Section 1 above)

Postcode

## 4. Contact Details

### Decision Maker Contact Details

(Person who agrees commercial terms with BP)

Name

Job Title

E-mail Address

Telephone Number

Mobile Number

### Primary Fleet Contact Details

(Person who will administer & order cards online through BP AccountManager, if different from the Decision Maker)

Name

Job Title

E-mail Address

Telephone Number

Mobile Number

## 5. Fleet Details

Estimated Monthly Diesel Volume (Litres)

Estimated Monthly Petrol Volume (Litres)

Estimated Monthly Diesel Spend (£ excl. VAT)

Estimated Monthly Petrol Spend (£ excl. VAT)

Number of Cards Required

Current Fuel Card Supplier

## 6. BP Privacy Statement

BP Oil UK Limited respects your privacy and is committed to protecting it. We provide this statement to inform you of how the personal information you supply on this form or that you subsequently provide to us will be used.

The information will be used by BP, its group companies and carefully selected third party suppliers to provide you with fuel cards and related services and to maintain your account including for the purposes of credit assessment and fraud detection. BP also consults and relies on risk intelligence databases and publicly available sources of information and data, such as sanction lists, on an ongoing basis, to comply with its internal policies and relevant sanctions, anti-money laundering, and bribery and corruption prevention obligations. Information so obtained is for BP's and its group companies' internal use only except where the law requires otherwise. Please ensure that all directors, officers, key employees and/or owners of your company whose personal information is provided or may be obtained through these intelligence sources are made aware that BP and its group companies may be processing their information for the purposes set out above. For more information on our due diligence procedures, visit [www.bp.com](http://www.bp.com). Information will be stored in our systems in the EU and may also be shared with a limited number of third parties who we have engaged to provide fuel card related services on our behalf. Since BP operates globally, we may need to transfer your information outside the European Economic Area for the purposes mentioned above. Your information may also be disclosed upon request to regulators and law enforcement agencies where disclosure is necessary to enable such bodies to perform their functions.

Should you have any questions regarding access to or accuracy of your data or any other data privacy issue relating to this application, please contact [bpccardsadmin@bp.com](mailto:bpccardsadmin@bp.com). Please read the full text of our privacy statement in clause 11 of our Conditions of Use at [www.bpplus.co.uk](http://www.bpplus.co.uk)

## 7. Customer Authorisation & Consent

By signing below, the authorised signatory:

- warrants the above information is correct and that he/she is authorised to make this application for and on behalf of the business or company described in [Section 1] of this Application Form (the Business);
- authorises BP Oil UK Limited and its representatives to contact the bank which provides banking services to the Business and to contact any other source to obtain any information regarding the Business which BP Oil UK Limited may reasonably require including, where relevant and without limitation, carrying out a company search;
- consents to BP Oil UK Limited conducting a credit reference and consumer search on him/her and to other searches using the commercial and consumer databases provided by credit reference agencies for the purposes of credit assessment;
- explicitly consents to his/her personal data being used for the purpose of fraud detection and prevention and for the purpose of compliance with BP's internal policies and relevant sanctions, anti-money laundering and bribery and corruption prevention obligations in accordance with all relevant data protection laws and regulations; and
- understands that BP Oil UK Limited reserves the right to decline this application without giving any reason and agrees that, if this application is accepted, BP fuel cards issued to the Business will be issued, and must be used, subject to and in accordance with the Conditions of Use of BP Fuel Cards, which can be viewed at [www.bpplus.co.uk](http://www.bpplus.co.uk).

Authorised Signature

Date of Signature

Authorised Signatory Name

Authorised Signatory Position / Job Title