



conditions of use of bp fuel cards

These Conditions of Use apply to all BP Fuel Cards issued to the Customer by BP Oil UK Limited and B2Mobility GmbH

1. Definitions & Interpretation

1.1 In these Conditions of Use the following definitions apply:

| | |
|----------------------------|--|
| "Activation Code" | means a one-time code used for activation of the eligible Cards as a payment method BPme. |
| "Agreement" | means the contract with the Customer constituted by the Commercial Terms (where issued) and Application Form incorporating these Conditions of Use together with acceptance in writing by and/or the issue of Cards by B2M and/or BP (as appropriate); |
| "Application Form" | means the application form completed by the Customer of which these Conditions of Use form part; |
| "Authorised User" | means any person authorised by the Customer to use any Card in accordance with the terms of this Agreement; |
| "B2M" | means B2Mobility GmbH whose registered office is at Wittener Str. 4544789 Bochum Germany; |
| "BP" | means BP Oil UK Limited a company incorporated in England and Wales (registered number 446915) whose registered office is at Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP; |
| "BP Account Manager" | means the BP on-line account management system accessed via the BP PLUS website which allows the Customer to manage its Card account or such other system as BP may replace it with from time to time; |
| "BP Alerts" | means part of the BP Account Manager which may be used by the Customer to automatically alert the Customer when a Card has been used other than in accordance with specific limits on the use of the Card set by the Customer; |
| "BP Appointed Agent" | means and includes any person who is authorised to accept Cards or has a Fuel Supply Agreement with BP and any other company or the appointed agent of such company who is authorised by BP to accept Cards in payment for supplies of Goods and/or Services, which shall include companies providing On Road Services on behalf of B2M and/or BP; |
| "BP Loyalty Scheme" | means any BP scheme where points are awarded on qualifying purchases made at Sites; |
| "BP Loyalty Scheme Points" | means points issued under the BP Loyalty Scheme by participating Sites to members of the BP Loyalty Scheme; |
| "BPme" | means an application for eligible mobile devices used to pay for BP services. |
| "BP PLUS Card" | means a fuel card supplied by BP, bearing the words BP PLUS and the Routex logo and the digital instance of this card bearing the same card number and expiry date; |
| "BP PLUS Bunker Card" | means a fuel card supplied by BP bearing the words BP PLUS, the Routex logo and the letter B to signify Bunker and the digital instance of this card bearing the same words card number and expiry date; |
| "BP PLUS website" | means www.bpplus.co.uk or such other web address as may be notified to the Customer by BP from time to time; |
| "BP Subsidiary" | means a company which is a subsidiary as defined in Section 736 of the Companies Act 1985 of BP plc; |
| "Business Hours" | means 8:30am until 4:30pm on a Working Day; |
| "Card" | physical and digital instances of any BP fuel card issued by BP or B2M to the Customer to enable the Customer to obtain at Sites a range of Goods and/or Services in accordance with the terms of this Agreement; |
| "Card Purchase Options" | means the physical Card-specific purchase codes (60-64) which determine the range of Goods and/or Services a Card may be used to obtain including the eligibility of the Card for use within BPme, as specified by the Customer when ordering a Card. Virtual cards do not restrict the fuel type purchased by the Customer, except for Gasoil, as this cannot be purchased by a digital Card; |
| "Code of Conduct" | means the BP Code of Conduct available at: www.bp.com/content/dam/bp/pdf/code-of-conduct/bp_code_of_conduct_en.pdf |
| "Commercial Terms" | means the document which may be issued by BP to the Customer setting out the specific commercial terms applicable to this Agreement, of which these Conditions of Use form part; |
| "Customer" | means the party completing an Application Form whose application has been accepted and any other person, company or entity affiliated or connected with that party to whom that party may request BP to issue Cards linked to the same account, for example a sister company within a group of companies or a branch, depot or other cost centre of a company; |
| "FuelExpert" | means BP's fuel management reporting software that may be provided to a Customer by BP, subject to its software licence agreement; |
| "FleetReporter" | means BP's fleet reporting software provided to a Customer by BP; |
| "Goods and/or Services" | means fuel, lubricants, anti-freeze and all other vehicle-related goods or services that may be available at Sites, including On Road Services; |
| "Motor Fuel" | means motor spirit of any grade and distillate, diesel and other fuels derived in whole or in part from petroleum for automotive vehicles; |
| "Online Systems" | means together the systems and tools made available by BP to its Customers from time to time including (without limitation) BP Account Manager, BP Alerts, FuelInsights and FleetReporter; |
| "On Road Services" | means the ability to pay for certain tolls, road charges, parking, wash facilities and truck repairs as prescribed by BP or B2M from time to time; |
| "Personal Data" | means any information relating to an identified or identifiable individual as defined in the General Data Protection Regulation ((EU) 2016/679) and any national implementing laws and secondary legislation, and/or (ii) the UK Data Protection Act 2018; |
| "PIN" | means the Personal Identification Number issued for use in conjunction with a Card; |
| "Sites" | means any service station or other point of sale or third party facility from time to time nominated by BP or B2M at which Cards can be used to purchase Goods and/or Services; |
| "UK" | means the United Kingdom; |
| "Working Day" | means any day other than a Saturday, Sunday or public holiday in England. |

1.2 In this Agreement:

- The headings are for ease of reference only and do not affect the construction of the Conditions of Use;
- Words in the singular shall include the plural and vice versa;
- A reference to a document is a reference to that document as varied or novated (in each case, other than in breach of the provisions of this Agreement) at any time;

- (d) A reference to any party shall include that party's personal representatives, successors or permitted assigns;
- (e) A reference to writing or written includes faxes and email.

2. Supply of Cards

- 2.1 The Customer must assign a PIN number to each Card and the Activation Code, where applicable, via BP Account Manager or in the manner agreed by BP with the Customer.
- 2.2 The period of validity of a Card is embossed on the Card. On expiry of the validity period the Card must no longer be used and must be destroyed in accordance with clause 6.6. BP will arrange the timely replacement of each expired Card.
- 2.3 The Customer shall ensure that no Card remains with a person who ceases to be an Authorised User. The Customer acknowledges that it remains liable for all transactions made using a Card until a Card is registered as lost or stolen in accordance with the provisions set out in Clause 6 below.

3. Use

- 3.1 By issuing a Card to the Customer BP authorises the Customer and/or its Authorised User to use the Card in accordance with these Conditions of Use to the extent specified in the Card Purchase Options from time to time pertaining to such Card to obtain at Sites such Goods and/or Services as are available at any particular Site. The Customer acknowledges that for certain On Road Services only, the Customer's card(s) and vehicle registration number may need to be registered with BP's On Road Services provider in order to make use of vehicle recognition or the vehicle registration number to access certain Sites instead of access and/or payment by the Card.
- 3.2 For supplies in the UK BP shall, or shall through its agents or operators, be the seller, except in relation to On Road Services. For supplies outside the UK in Turkey, Croatia, Greece, Russia, Ukraine, Andorra, Belarus, Gibraltar, Serbia and Bosnia-Herzegovina the owner immediately prior to the supply of Goods and/or Services (as the case may be) shall be the seller. For supplies outside the UK in all other countries B2M shall be the seller. B2M shall facilitate the provision of On Road Services by third party providers in the UK and all other countries not listed in this clause 3.2. BP may amend the list of countries set out in this clause 3.2 from time to time. An updated list will be provided on request.
- 3.3 On each Card a number may be embossed indicating the Goods and/or Services for which the Card is valid. However, the Customer shall be responsible for informing any Authorised User of the Card Purchase Options applicable to such Card.
- 3.4 Each Card and PIN is to be used as directed at each Site. The Customer acknowledges and agrees that it will remain liable for all purchases made with a Card and verified with a PIN. In the event that BPme is being used, a transaction shall not require verification with a PIN. If requested, Authorised Users must show the Card to the Site operator prior to fuelling or utilising On Road Services and shall sign any receipt required by the operator of that Site.
- 3.5 The Customer is responsible for the safekeeping of Cards and PINs and for their correct use in accordance with this Agreement. The PIN must not be disclosed to any person other than the relevant Authorised User and must not be written on the Card or on anything usually kept with the Card. For the avoidance of doubt failure to comply with this clause 3.5 shall constitute a material breach of this Agreement.
- 3.6 A Site operator may refuse to accept a Card which is not being used in accordance with such Card's Card Purchase Options.
- 3.7 Where a Card's Card Purchase Options do not permit the purchase of Goods and/or Services that have already been provided or pumped into a Customer's vehicle or Authorised User's vehicle and the Authorised User fails to provide an alternative means of payment for such Goods and/or Services, the Customer will reimburse BP or, in respect of On Road Services, any third party specified by BP on demand in respect of any shortfall in the payment for such Goods and Services.
- 3.8 Notwithstanding any indication on any Card as to the Goods and/or Services for which the Card is valid, BP and B2M reserve the right to withdraw unilaterally at any time any Goods and/or Services for which the Card can be used and to issue to the Customer a replacement Card indicating the revised list of Goods and/or Services for which it can be used.
- 3.9 BP and B2M reserve the right unilaterally at any time to permanently withdraw or place restrictions on the use of On Road Services previously available to a Customer. Such withdrawal or restriction will take effect immediately upon the date of notification from BP or B2M.
- 3.10 BP Loyalty Scheme Points are available for purchases at participating BP Sites in the UK with a BP PLUS Card. BP Loyalty Scheme Points are not available for purchases with a BP PLUS Bunker Card and the Customer shall be responsible for informing any Authorised User of the availability, or otherwise, of BP Loyalty Scheme Points. Redemption of BP Loyalty Scheme Points is subject to the terms of the BP Loyalty Scheme, but in any event BP Loyalty Scheme Points will not be able to be redeemed when using a Card to pay for the relevant transaction.

4. Charging

- 4.1 BP shall invoice the Customer:
 - (a) for fuels acquired using a Card, in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis agreed by BP with the Customer from time to time;
 - (b) for lubricants, anti-freeze and other vehicle-related Goods and/or Services acquired by Card by the Customer, except for On Road Services, at the price on the Customer's receipt or in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis agreed by BP with the Customer from time to time; and
 - (c) if outside the UK, in the currency of the country of supply.
- 4.2 B2M shall invoice the Customer for On Road Services received by the Customer in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis of the standard pricing in force from time to time by the third party facility. In addition, B2M reserve the right to invoice a surcharge for On Road Services as notified to the customer. The surcharges will be contained within the invoice(s) for On Road Services. The invoice shall be in Pounds Sterling.
- 4.3 Separate invoices listing supplies of Goods and/or Services shall be made for each country in the relevant currency and detailing the Value Added Tax or appropriate local equivalent. If the Customer does not use the BP Account Manager, BP or B2M will issue a summary invoice listing all such invoices to the Customer at the frequency specified in the Application Form and/or Commercial Terms or as agreed by BP with the Customer from time to time. Otherwise, the Customer will be provided summary invoices via the BP PLUS website.
- 4.3 Any foreign currency transactions shall be converted into UK Pounds Sterling at the rate of exchange set by B2M.
- 4.4 BP reserves the right to levy at its sole discretion a range of charges which will be notified on request.

5. Payment

- 5.1 Payment shall be made as specified in the Commercial Terms or, if no such terms are specified, weekly in arrears in Pounds Sterling by direct debit from the Customer's bank account in accordance with the bank direct debit mandate signed by the Customer.
- 5.2 In accordance with the agreement between B2M and BP, B2M's rights to payments from the Customer under this Agreement are assigned to BP including the right to claim payment and to sue in the name of B2M in relation to Card transactions by a Customer. The Customer's obligations to make payment under this Agreement shall unless otherwise notified by B2M only be discharged by way of payment to BP.
- 5.3 All amounts due under this Agreement shall be paid in full without any deduction or withholding other than as required by law. The Customer will not be entitled to assert any credit, set-off or counterclaim against BP or B2M in order to justify withholding payment of any such amount in whole or in part. The Customer will notify BP of any disputes as to amounts due under this Agreement as soon as reasonably practicable after becoming aware of them. BP and the Customer will use reasonable endeavours to resolve any disputes notified no later than 3 months from invoice date to BP within a reasonable time and BP will reimburse any amounts found to be validly disputed to the Customer within a reasonable time.
- 5.4 If payment is not received by BP by the due date in accordance with clause 5.1 above, interest shall be payable on all overdue accounts (that are not the subject of a bona-fide dispute as outlined under clause 5.3) at the rate of 3% per annum above the standard rate from time to time in force of National Westminster Bank plc from the due date until the date payment is received by BP provided that if at any time the rate of statutory interest under the Late Payment of Commercial Debts (Interest) Act 1998 is higher than the interest rate payable under this clause 5.4 then BP shall be entitled to claim statutory interest in lieu of interest under this clause 5.4 and whether claiming statutory interest or interest under this clause 5.4 BP shall

also be entitled to claim, once interest begins to run, any fixed sum due (or would be due if statutory interest were claimed) under the Late Payment of Commercial Debts Regulations 2002 or any regulation amending or replacing the same. BP may also withdraw the Customer's authority to use its Cards until payment of all overdue accounts is received.

6. Lost or Cancelled Cards

6.1 (a) As soon as a Customer becomes aware, or has reason to believe, that a Card has been lost, stolen, not received when due or that the PIN is known or might be known by an unauthorised person, the Customer must immediately notify BP to put a stop on the Card by completing the relevant steps online via BP Account Manager to indicate that the Card is "lost", "stolen", "damaged" or "destroyed"; or sending a completed "Card Change Request Form" by email to BPCardsAdmin@uk.bp.com, or by first class special delivery to BP Fuel Cards Customer Services, PO Box 352, Sunbury-on-Thames, TW16 9AT.

(b) Cards marked as "damaged" or "destroyed" will not be put on stop within BP's systems until the third calendar month end after the date advised and the Customer remains liable for all transactions during this period or until the Card is placed on stop by completing the relevant steps online via BP Account Manager to indicate that the Card is "lost" or "stolen".

(c) If the Card is reported as "lost" or "stolen" the physical Card will be stopped but in order to stop a digital Card at the same time the Customer needs to choose the option to stop the digital Card and remove it from the Authorised User's digital wallet.

(d) If the Customer wishes to disable a digital Card, the Customer needs to remove the digital Card from the Authorised User's digital wallet. Removing a digital card from a wallet has no effect on the status of the physical Card.

(e) If the Customer disables a physical card but does not disable a digital Card as provided in clause 6.2(d), the digital Card will continue to remain active until the third calendar month end after the date from when the physical card is disabled. The digital card would then be placed on stop within BP's systems after this period.

(f) The Customer remains liable for any transaction for which the Card is used until the Customer takes the applicable steps outlined above to stop both physical and digital Card.

6.2 Subject to this clause 6 being properly complied with and subject to the provisions of clause 6.3, the Customer shall have no liability for purchases subsequently effected with that Card (other than for bona fide purchases by the Customer or an Authorised User):

(a) in the case of supplies in the UK, from the date of receipt of notice by BP to place a Card on stop in accordance with clause 6.1 above; and

(b) in the case of supplies outside the UK or On Road Services in the UK, from the date two Working Days from the date of receipt of notice by BP to place a Card on stop in accordance with clause 6.1 above

6.3 For the purposes of clause 6.2, BP will be deemed in receipt of a notice from the Customer:

(a) If notice is given online via BP Account Manager, when the notification is submitted from the Customer's "Out Tray" and subsequently shows in the Action Log as being 'Sent'; or

(b) If notice is sent by email, at the time of transmission unless the notification is recorded outside of Business Hours in which case the notice shall be deemed to have been received the following Working Day; or

(c) If notice is sent by first class special delivery to the address set out above in clause 6.1, three Working Days after the date of posting.

6.4 If a Card is no longer required by the Customer and the Card is in the Customer's possession, then the Customer will use reasonable endeavours to cut the Card in two and send it to BP at the address set out in clause 6.1. **The Customer acknowledges and agrees that it will remain liable for any purchases made with a Card unless and until such time as either:**

(a) BP is in possession of a Card that has been returned to BP in accordance with this clause 6.4; or

(b) BP has received notice from the Customer to put a Card on stop, in accordance with clauses 6.1 to 6.3.

6.5 The Customer accepts that if a Card is put on stop, the Customer may be unable to complete certain pre-booking activities for On Road Services or receive On Road Services using vehicle number recognition until the stop is lifted.

6.6 After BP has been notified in accordance with clause 6.1 above, BP will upon request provide a replacement Card. Where the Customer requests a digital instance of the replacement Card, the new digital card number, expiry date and Activation Code will be advised to the Authorised User to add to BPme.

6.7 Any Card which has expired in accordance with clause 2.2 or which has been withdrawn under clause 6.1 or 7.2 or any Card reported as lost or stolen and subsequently retrieved shall not be used and must be cut in half and returned immediately to BP at the address shown in clause 6.1 above. The Customer must remove any digital instances of such Card from the Authorised User's digital wallet.

6.8 The Customer will co-operate with and assist BP and provide BP with all reasonable information in its possession as to the circumstances of any loss, theft or misuse of a Card and BP or B2M may disclose any such information as either in its sole discretion deems necessary.

7. Termination

7.1 This Agreement may be terminated by the Customer giving 90 days' written notice to that effect to BP at the address in clause 6.1 above.

7.2 BP may terminate this Agreement or suspend, withdraw or restrict the use of any or all of a Customer's Cards at any time with immediate effect. BP will notify the Customer as soon as reasonably practicable.

7.3 BP and B2M own the Cards at all times and, upon request, the Customer shall use its reasonable endeavours to cut the Card in half and return it to BP at the address in clause 6.1 above. BP or any BP Appointed Agents may retain possession of a Card at any time, for example, BP may suspend or withdraw a Card and instruct a BP Appointed Agent to keep hold of it, if it is subsequently presented for use at a Site.

7.4 If the Customer goes into liquidation (other than a voluntary liquidation for the purpose of reconstruction or amalgamation) or has an administration order made against it or carries on its business or any part of it under an administrator or receiver or manager for the benefit of its creditors or any of them, then BP may terminate this Agreement forthwith

7.5 On termination of this Agreement for any reason the Customer shall promptly pay to BP all of BP's outstanding unpaid invoices and interest and, in respect of Goods and/Services supplied but for which no invoice has been submitted, BP may submit an invoice, which shall be payable promptly on receipt by the Customer.

7.6 Any termination or suspension of this Agreement by BP will be without prejudice to any of its other rights or remedies.

8. Liabilities

8.1 Cards are issued purely as a convenience to the Customer and the possession of Cards shall not confer any right or entitlement on the Customer to receive supplies of Goods and/or Services from BP or B2M or any person acting on their behalf and, in particular, neither B2M nor BP shall be liable for any loss claim demand expense cost or damage consequential or otherwise suffered by the Customer which arises out of the refusal or delay of any Site for whatever reason (including but not limited to any failure or defect in BP Account Manager or the BP PLUS website or any system relating to On Road Services and the situations described in sub-clauses 3.6 and 3.7) to supply any Goods and/or Services against production of a Card or, for On Road Services only, advance registration.

- 8.2 BP warrants that any Motor Fuel supplied to the Customer under this Agreement in the UK from a BP Site will comply with the relevant British Standard. All other warranties, conditions or other terms (whether implied by statute or common law or otherwise) relating to fitness for purpose, satisfactory or other quality of the Goods and/or Services or their correspondence with description, are excluded to the fullest extent permissible by law.
- 8.3 The Customer warrants that it has not relied on any oral representation made by BP, B2M or their employees or agents or upon any descriptions illustrations or specifications contained in any publicity material or website produced by BP or its suppliers, which are only intended to convey a general idea of the Goods and/or Services mentioned therein.
- 8.4 Neither BP nor B2M shall be in breach of their contractual obligations and shall incur no liability if they or any BP Appointed Agents are unable to supply Cards or any Goods and/or Services as a result of any cause beyond their control, including but not limited to any act of God or Government, flood, fire, explosion, lightning, terrorism or industrial action outside their direct control. In the event of any such occurrence affecting them for longer than 30 days, they will notify the Customer who shall have the option of suspending or terminating the Agreement on notice taking immediate effect upon delivery to BP being deemed in accordance with clause 6.3.
- 8.5 In the event that it is proven to BP's reasonable satisfaction that a vehicle's engine is damaged as a direct result of BP having supplied Motor Fuel under this Agreement to that vehicle in breach of the express warranty under clause 8.2 above, BP will reimburse the cost of repair of any such vehicle's engine to the Customer (including any associated roadside assistance and/or recovery costs) reasonably incurred by the Customer, subject to receipt of satisfactory relevant receipts or any other documentary evidence that BP may reasonably request.
- 8.6 Nothing in these Conditions of Use will exclude, restrict or limit any liability of BP, B2M or any BP Subsidiary or BP Appointed Agent for:
- (a) breach of any term implied by section 12 of the Sale of Goods Act 1979;
 - (b) death or personal injury resulting from negligence as defined in the Unfair Contract Terms Act 1977;
 - (c) defective products under the Consumer Protection Act 1987; or
 - (d) fraud or any other matter if and to the extent that liability for it cannot be excluded, restricted or limited as against the Customer in the context of the Agreement.
- 8.7 To the extent that a Customer can prove that an act, default or omission on the part of a BP Appointed Agent providing On Road Services resulted in a fine imposed on the Customer by any authorities or company for a failure to pay tolls or congestion charges and based upon that evidence the BP Appointed Agent accepts responsibility for the issue of fines, BP or the BP Appointed Agent shall reimburse to the Customer the lower sum of either (i) the amount of the original fine levied by the authorities or relevant company or (ii) the actual fine paid by Customer where the fine is settled early. The Customer shall have no right to seek reimbursement for fines received after the date on which the Customer's registration account to receive On Road Services is de-activated or the date on which the vehicle registration and/or Card cease to enable payment (whichever is the earlier).
- 8.8 Subject to clauses 8.5 8.6 and 8.7 BP shall not be liable for any direct or indirect loss claim demand expense cost or damage whether to property or otherwise (including consequential loss or damage) suffered by the Customer which arises from any act, default or omission on the part of BP, B2M, BP Subsidiary or any BP Appointed Agent and whether any such loss claim demand expense cost or damage shall be founded on statute or in contract, tort (including negligence) or otherwise.
- 8.9 Subject to clause 8.6, the total liability of the Customer or BP in respect of all other losses arising under this Agreement, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, will not exceed £1,000,000.
- 8.10 The Customer undertakes to indemnify BP (and any BP Subsidiary) from and against all losses claims demands expenses or costs which BP (or a BP Subsidiary) may sustain or incur:
- (a) by reason of a Card being used by a person other than the Customer or any Authorised User; or
 - (b) by reason of a Card being used by the Customer or and Authorised User other than in accordance with the uses specified in the Card Purchase Options; or
 - (c) by reason of any negligence or dishonest or criminal conduct relating to the use of a Card by their respective agents or employees or any other person; or
 - (d) by reason of any breach of clause 7.5 above. This indemnity shall continue in force notwithstanding the termination of this Agreement, howsoever caused.
- 8.11 The Customer agrees that in receiving On Road Services the Customer will be required to adhere to the terms and conditions of the BP Appointed Agent and its subcontractors providing services and subject to clause 8.7 above, BP shall have no liability for any loss or damage suffered by the Customer when utilising On Road Services or for any charges, expenses or claims received by the Customer from the third parties providing Off Road Services that the Customer has failed to adhere to such third party terms and conditions.
- 8.12 The Customer agrees that for the purposes of making good such losses, claims, demands, expenses or costs, as are referred to in clause 8.10 above, BP may (inter alia) debit the Customer's account with the price of any Goods and/or Services supplied as a result of misuse of any Card. However, BP shall not be entitled to debit the Customer's account for transactions on a particular Card or Cards after the time at which the Customer's liability for purchases made using that Card or Cards is deemed to cease pursuant to clause 6.2.
- 8.12 BP does not guarantee that the Customer will be able to access the BP PLUS website or the Online Systems or any systems for On Road Services or that the Online Systems will be compatible with the Customer's own systems. Neither B2M nor BP nor any BP Subsidiary shall be liable for any loss claim demand expense cost or damage consequential or otherwise suffered by the Customer which arises out of:
- (a) any failure, defect or non-availability of the BP PLUS Website or the Online Systems or any systems for On Road Services, howsoever caused; or
 - (b) any data entry error by the Customer; or
 - (c) the Customer's failure or delay in acting on any alert or information emanating from the Online Systems.
- 8.13 BP reserves the right to withdraw the BP PLUS website and/or Online Systems and/or any systems for On Road Services or make changes to their content and/or format at any time and the Customer agrees to accept any updated versions as and when they are issued.
- 8.14 The Customer shall be responsible for the safekeeping of Online Systems logon details including passwords and Activation Codes and shall ensure these logon details are used only by those persons who are authorized to do so. Such authorisation will extend to BP where it is required to enable BP to undertake fault finding and other essential account operations.
- 8.15 The Customer shall be solely responsible for the safekeeping of all data downloaded from the Online Systems. The Customer acknowledges and agrees that data obtainable via the Online Systems will not be retained longer than three months. Where the Customer requires historical data beyond 3 months it shall make arrangements to download and store such data as it requires.
- 8.16 The Customer must notify BP immediately, and request deletion or temporary suspension of the Customer's BPme profile, if the security of the Customer's BP account is compromised due to:
- (a) mobile device being lost or stolen;
 - (b) password and/or passcode becoming or likely to become known by another person; and/or
 - (c) unauthorised access to the Customer's BP account.
- The Customer must confirm that notification by email to BP via BPmeUK@bp.com as soon as possible.
- 9. Assignment**
- 9.1 This Agreement is personal to the Customer and shall not be assigned in part or whole by the Customer without the written consent of BP.
- 9.2 B2M and BP shall each have the right to assign the whole or any part of their respective rights and obligations to any third party.
- 9.3 B2M and BP shall each have the right to procure the performance of any of their respective obligations under this Agreement by any third party but shall each remain responsible for any of their respective obligations so delegated.

10. Credit Status

- 10.1 BP reserves the right to request a meeting with the Customer's directors (or other appropriate representatives) or to request any information from the Customer (and the Customer shall facilitate such a meeting or supply such information immediately on request) it deems necessary to enable BP to formulate an opinion regarding the Customer's credit status or the value of any associated security held by BP. Any credit limit assigned to the Customer's account by BP, as BP may determine from time to time (acting reasonably), will be for BP's sole benefit and will not affect the Customer's liability under this Agreement including, without limitation, under clause 8.6.
- 10.2 If at any time during the duration of this Agreement, in BP's reasonable opinion there is a material decline in the creditworthiness or financial standing of the Customer or any associated security held by BP, or the value of Motor Fuel and Goods and/or Services supplied to the Customer increases to such an extent that the Security provided is in BP's reasonable opinion insufficient, BP will be entitled to require that:
- the Customer provides to it a letter of credit or other acceptable form of security (including without limitation a bank guarantee, parent company guarantee, cash deposit or legal charge on land) in an amount, form and from an entity or in respect of real property acceptable to BP (acting reasonably) (the "**Performance Assurance**") and, upon receipt of such notice, the Customer must within 10 Working Days provide to BP the Performance Assurance required; and/or
 - until such time as the creditworthiness or financial standing of the Customer or any associated security, or the value of any security, held by BP shall improve to the reasonable satisfaction of BP the Customer will make payments on such terms as BP may specify including, without limitation, making payments in advance by CHAPS for an amount based on BP's estimate of the Customer's consumption of Goods and/or Services and any payments made in advance of the invoice date (to include VAT) will be credited to the Customer against the amount due in the relevant invoice.
- 10.3 For the avoidance of doubt, failure by the Customer to comply with clause 10.2 will constitute a breach of a condition of this Agreement.

11. Data Protection

- 11.1 The Customer agrees that BP may:
- hold and process any Personal Data obtained about any Authorised User as a consequence of the Customer's application for a Card and the Agreement ("**Authorised User Personal Data**") to provide Goods and/or Services in the form required and to contact the Customer with information about BP products and services;
 - include Authorised User Personal Data in BP systems which, because BP operates globally, may be situated outside of the European Economic Area and which may be accessed by other BP Subsidiaries or third party sub-contractors or agents to provide Goods and/or Services in the form required and to maintain the Customer's account.
- 11.2 BP will hold Authorised User Personal Data in accordance with relevant data protection laws and may disclose such data outside the BP group of companies:
- to fraud prevention agencies for fraud prevention purposes;
 - to licensed credit reference agencies, if the Customer is in breach of this Agreement or to the extent that BP has the Customer's consent;
 - under obligations of confidentiality to sub-contractors or agents for the purpose of performing this Agreement;
 - to any person who may assume BP's rights under the Agreement and to any future owners of BP's business;
 - to regulators upon request where disclosure is necessary as part of a regulatory investigation;
 - to law enforcement agencies upon request;
 - to comply with its internal policies and relevant sanctions, anti-money laundering, and bribery and corruption prevention obligations, whereby BP may also consult and rely on risk intelligence databases and publicly available sources of information and data, such as sanction lists, on an ongoing basis.
 - if BP has a right or duty to disclose or is permitted or compelled to do so by law.
- 11.3 The Customer will inform all Authorised Users: (a) that their Personal Data may be processed, including disclosed in the ways provided for in clauses 11.1 and 11.2; and (b) that information regarding BP's data privacy policy, its binding corporate rules, including how they may lodge a complaint and/or exercise their rights under data protection law is available on www.bp.com.
- 11.4 The Customer will ensure that its directors, officers, key employees and/or beneficial owners whose Personal Data are provided or may be obtained through the risk intelligence sources listed in 11.2(g) above are made aware that BP, its group companies and BP Appointed Agents may be processing their Personal Data for the purposes set out in that clause.

12. Notification

- 12.1 The Customer shall notify BP in writing of all material changes in it or its business including but not limited to any change of name, ownership, address and key personnel.
- 12.2 Where the Customer has provided an email address to BP, any notice under this Agreement from BP may be sent electronically to such email address. Any such notice sent to such email address shall be deemed to have been properly served on the Customer at the time that such email is sent unless any non-delivered message is received by BP.
- 12.3 In the case of notices of a general nature relating to all or a number of Customers or all or a number of Sites BP may serve such notices on the Customer by placing it on the BP PLUS website. Any such notice placed on the BP PLUS website shall be deemed to have been served on the Customer at the time that it is placed on such website.

13. Ethical Compliance

- 13.1 BP expressly prohibits payment of bribes and also payment of any so-called "facilitation" or "grease" payments in connection with BP's business operations by any party engaged to provide goods or services to BP. Therefore, the Customer represents and warrants that it has complied and shall comply with all anticorruption laws applicable to either party and that it will comply with the principles of BP's Code of Conduct in connection with this Agreement.
- 13.2 The Customer represents and warrants that it has not made, offered, promised or authorized and will not make, offer, promise or authorize any improper or illegal payment, gift or other advantage, whether directly or through any other person or entity, to any third party, including any "government official" (i.e., any person holding a legislative, administrative, or judicial office, including any person employed by or acting on behalf of a public agency, a government-controlled enterprise, or a public international organization) or any political party or political party official or candidate for office, for purposes of influencing official actions or decisions or securing any improper advantage in order to obtain or retain business or where it would otherwise be improper for such advantage to be accepted.
- 13.3 Except as otherwise disclosed in writing to BP, as of the date of execution of this Agreement and during the term of this Agreement, no "government official" is or will become associated with, or will own or presently owns any interest in the Customer.
- 13.4 At the request of BP, the Customer shall allow BP to review or audit the Customer's books, records and files relating to this Agreement and the Customer will provide information and answer any reasonable questions that BP may have relating to the Customer's performance of this Agreement in order to assess compliance with this clause 13.
- 13.5 BP shall have the right to terminate this Agreement and/or suspend payment hereunder with immediate effect if BP reasonably believes in good faith that any of the agreements, undertakings, representations or requirements set forth in this clause 13 have not been complied with or fulfilled by the Customer.

14. Miscellaneous

- 14.1 **Variation** - BP and B2M reserve the right at all times to vary any of the terms of this Agreement and such variation shall take effect on notice being given to the Customer provided always that within ten days of receipt of such variation the Customer shall be entitled to serve thirty days' written

- notice to terminate this Agreement.
- 14.2 **Third Party Rights** - Except for any BP Subsidiary, or any person to whom BP assigns its right and obligations pursuant to clause 9.2, a person who is not a party to this Agreement has no rights under the Contract (Rights of Third Parties) Act 1999 to enforce or enjoy the benefit of any term of this Agreement.
- 14.3 **Validity** - If any provision, or part of a provision, in these Conditions of Use or the Agreement is deemed invalid or unenforceable to any extent or for any purpose, this shall not affect its validity or enforceability for other purposes or the remaining provisions (or the rest of the provision in question), but it shall be deemed to be severed to that extent for that purpose.
- 14.4 **Waiver** - Failure or delay by BP in enforcing or partially enforcing any provision of these Conditions of Use will not be construed as a waiver of any of its rights under these Conditions of Use.
- 14.5 **Disputes** - If any dispute arises out of this Agreement or these Conditions of Use, the parties will attempt to settle it by negotiation and/or mediation, but in the event that settlement is not achieved within 14 days the parties shall be free to commence court proceedings.
- 14.6 **Entire Agreement** - This Agreement constitutes the whole agreement between the parties and supersedes all previous agreements between the parties relating to its subject matter. Each party acknowledges that, in entering into this Agreement, it has not relied on, and shall have no right or remedy in respect of, any statement, representation, undertaking, promise, understanding, assurance or warranty (whether made negligently or innocently and whether in writing or not) other than as expressly set out in this Agreement. Nothing in this clause shall limit or exclude any liability for fraud.
- 14.7 **Law** - This Agreement and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales. Each Party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this Agreement or its subject matter or formation.