



## conditions of use of bp fuel cards

These Conditions of Use apply to all Cards issued to the Customer by B2Mobility GmbH. If you are a Micro-enterprise or Charity (as defined below), the Annex applies in addition.

### 1. Definitions & Interpretation

1.1 In these Conditions of Use the following definitions apply:

“Activation Code”	means a one-time code used for activation of the eligible Cards as a payment method BPme;
“Agreement”	means the contract with the Customer constituted by the Commercial Terms (where issued) and Application Form incorporating these Conditions of Use together with acceptance in writing by and/or the issue of Cards by B2M;
“Application Form”	means the application form completed by the Customer of which these Conditions of Use form part;
“Authorised User”	means any person authorised by the Customer to use any Card in accordance with the terms of this Agreement;
“B2M”	means B2Mobility GmbH, authorised in Germany by BaFin (registration number 10151429 and operating in the UK under the Financial Conduct Authority’s Temporary Permissions Regime), whose registered office is at Wittener Str. 45 44789 Bochum Germany;
“BPUK”	means BP Oil UK Limited a company incorporated in England and Wales (registered number 446915) whose registered office is at Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP;
“BP Account Manager”	means the on-line account management system accessed via the BP PLUS website which allows the Customer to manage its Card account or such other system as B2M may replace it with from time to time;
“BP Alerts”	means part of the BP Account Manager which may be used by the Customer to automatically alert the Customer when a Card has been used other than in accordance with specific limits on the use of the Card set by the Customer;
“BP Appointed Agent”	means and includes any person who is authorised to accept Cards or has a Fuel Supply Agreement with B2M and any other company or the appointed agent of such company who is authorised by B2M to accept Cards in payment for supplies of Goods and/or Services, which shall include companies providing On Road Services on behalf of B2M (including BP Chargemaster) and/or BPUK;
“BP Chargemaster”	means Chargemaster Limited a company incorporated in England and Wales (registered number 6720009) whose registered office is at Breckland, Linford Wood, Milton Keynes, United Kingdom, MK14 6GY;
“BP Fuel & Charge App”	means the application which provides access to and use of electric charging points on the Polar Network
“BP Fuel & Charge Card”	means a fuel and charge card supplied by B2M bearing the words BP PLUS, the Routex logo and the electric charging logo and the digital instance of this card bearing the same card number and expiry date;
“BP Loyalty Scheme”	means any BPUK scheme where points are awarded on qualifying purchases made at Sites;
“BP Loyalty Scheme Points”	means points issued under the BP Loyalty Scheme by participating Sites to members of the BP Loyalty Scheme;
“BPme”	means an application for eligible mobile devices used to pay for B2M services.
“BP PLUS Card”	means a fuel card supplied by B2M, bearing the words BP PLUS and the Routex logo and the digital instance of this card bearing the same card number and expiry date;
“BP PLUS Bunker Card”	means a fuel card supplied by B2M bearing the words BP PLUS, the Routex logo and the letter B to signify Bunker and the digital instance of this card bearing the same words card number and expiry date;
“BP PLUS website”	means <a href="http://www.bpplus.co.uk">www.bpplus.co.uk</a> or such other web address as may be notified to the Customer by B2M from time to time;
“BP Pulse Network”	means the BP Pulse network of electric charging points across the UK, previously known as the Polar Network, operated by or on behalf of BP Chargemaster;
“BP Pulse Terms”	means the terms and conditions governing the charging of electric vehicles at charging points on the Pulse Network as published on the BP Pulse website ( <a href="http://www.bppulse.co.uk">www.bppulse.co.uk</a> ) as may be amended from time to time;
“BP Pulse website”	means <a href="http://www.bppulse.co.uk">www.bppulse.co.uk</a> or such other web address as may be notified to the Customer by B2M or BP Pulse from time to time;
“BP Pulse”	means the trading name of BP Chargemaster;
“BP Subsidiary”	means a company which is a subsidiary as defined in Section 736 of the Companies Act 1985 of BP plc;
“Business Hours”	means 8:30am until 4:30pm on a Working Day;
“Card”	physical and digital instances of any BP fuel card or fuel and charge card issued by B2M to the Customer to enable the Customer to obtain at Sites a range of Goods and/or Services in accordance with the terms of this Agreement;
“Card Purchase Options”	means the physical Card-specific purchase codes (60-64) which determine the range of Goods and/or Services a Card may be used to obtain including the eligibility of the Card for use within BPme, as specified by the Customer when ordering a Card. Virtual cards do not restrict the fuel type purchased by the Customer, except for Gasoil, as this cannot be purchased by a digital Card;
“Charity”	means a charity includes only those whose annual income is less than £1 million.
“Code of Conduct”	means the bp Code of Conduct available at: <a href="https://www.bp.com/content/dam/bp/business-sites/en/global/corporate/pdfs/who-we-are/our-code-our-responsibility.pdf">https://www.bp.com/content/dam/bp/business-sites/en/global/corporate/pdfs/who-we-are/our-code-our-responsibility.pdf</a>
“Commercial Terms”	means the document which may be issued by B2M to the Customer setting out the specific commercial terms applicable to this Agreement, of which these Conditions of Use form part;
“Conditions of Use”	means these conditions of use of bp fuel cards, as amended or updated from time to time;
“Consumer”	means an individual who is acting for purposes other than a trade, business or profession;
“Customer”	means the party completing an Application Form whose application has been accepted and any other person, company or entity affiliated or connected with that party to whom that party may request B2M to issue Cards linked to the same account, for example a sister company within a group of companies or a branch, depot or other cost centre of a company;
“FuelExpert”	means BP’s fuel management reporting software that may be provided to a Customer by B2M, subject to its software licence agreement;
“FleetReporter”	means BP’s fleet reporting software provided to a Customer by B2M;
“Goods and/or Services”	means fuel, lubricants, anti-freeze and all other goods or services that may be available at Sites, including On Road Services (subject to product-restrictions for specific Cards);
“Motor Fuel”	means motor spirit of any grade and distillate, diesel and other fuels derived in whole or in part from petroleum for automotive vehicles;
“Micro-enterprise”	means an autonomous enterprise that employs fewer than ten people and whose annual turnover and/or balance

“Online Systems”	sheet total does not exceed €2 million (or its sterling equivalent); means together the systems and tools made available by B2M to its Customers from time to time including (without limitation) BP Account Manager, BP Alerts, FuelInsights and FleetReporter;
“On Road Services”	means charging of electric vehicles, tolls, road charges, parking, vehicle wash facilities at bp branded and non-branded BPUK Sites, truck repairs and any other services, in each case as prescribed by B2M from time to time;
“Personal Data”	means any information relating to an identified or identifiable individual as defined in the General Data Protection Regulation ((EU) 2016/679) and any national implementing laws and secondary legislation, and/or (ii) the UK Data Protection Act 2018;
“PIN”	means the Personal Identification Number issued for use in conjunction with a Card;
“Regulations”	the Payment Services Regulations 2017;
“Sites”	means any service station or other point of sale or third party facility from time to time nominated by B2M at which Cards can be used to purchase Goods and/or Services;
“Security Information”	Card number, PIN, any user ID and password which the Customer or an Authorised User uses for the purposes of or in connection with making payments using a Card
“UK”	means the United Kingdom;
“Working Day”	means any day other than a Saturday, Sunday or public holiday in England.

## 1.2 In this Agreement:

- (a) The headings are for ease of reference only and do not affect the construction of the Conditions of Use;
- (b) Words in the singular shall include the plural and vice versa;
- (c) A reference to a document is a reference to that document as varied or novated (in each case, other than in breach of the provisions of this Agreement) at any time;
- (d) A reference to any party shall include that party's personal representatives, successors or permitted assigns;
- (e) A reference to writing or written includes email; and
- (f) A reference to any law or regulation shall include a reference to that law or regulation as amended or updated, including any successor law or regulation.

## 2. Supply of Cards

- 2.1 The Customer must assign a PIN number to each Card and the Activation Code, where applicable, via BP Account Manager or in the manner agreed by B2M with the Customer. It may take up to three Working Days following the issue of a BP Fuel & Charge Card for the RFID chip to be activated.
- 2.2 The period of validity of a Card is embossed on the Card. On expiry of the validity period the Card must no longer be used and must be destroyed in accordance with clause 6. B2M will arrange the timely replacement of each expired Card, unless the Card has not been used for a reasonable period prior to expiry date.
- 2.3 The Customer shall ensure that no Card remains with a person who ceases to be an Authorised User. The Customer acknowledges that it remains liable for all transactions made using a Card until a Card is registered as lost or stolen in accordance with the provisions set out in Clause 6 below.
- 2.4 Subject to clause 2.5 below, the Customer represents and warrants that it is not a Consumer, Micro-enterprise or Charity and undertakes to notify B2M promptly if at any time it becomes a Consumer, Micro-enterprise or Charity. B2M and the Customer agree that all of the provisions of Part 6 of the Regulations and regulations 66(1), 67(3) and (4), 75, 77, 79, 80, 83, 91, 92 and 94 of Part 7 of the Regulations shall not apply with respect to the Services and that a different time period shall apply for the purposes of regulation 74(1) in accordance with regulations 40(7) and 63(5) of the Regulations.
- 2.5 Any Customer that is a Micro-enterprise or Charity agrees that the Annex to these Conditions of Use shall also apply to it.

## 3. Use

- 3.1 By issuing a Card to the Customer B2M authorises the Customer and/or its Authorised User to use the Card in accordance with these Conditions of Use to the extent specified in the Card Purchase Options from time to time pertaining to such Card to obtain at Sites such Goods and/or Services as are available at any particular Site. The Customer agrees to use the Card as authorised by B2M. The Customer acknowledges that for certain On Road Services only, the Customer's card(s) and vehicle registration number may need to be registered with the On Road Services provider in order to make use of vehicle recognition or the vehicle registration number to access certain Sites instead of access and/or payment by the Card. Customers with a BP Fuel & Charge Card shall be entitled to charge electric vehicles at Sites which participate in the BP Pulse Network provided they do so in accordance with these Conditions of Use and the BP Pulse Terms. In the event of any conflict or inconsistency between these Conditions of Use and the BP Pulse Terms then these Conditions of Use shall prevail.
- 3.2 For supplies in the UK B2M shall, or shall through its agents or operators, be the seller. For supplies outside the UK in Turkey, Croatia, Greece, Russia, Ukraine, Andorra, Belarus, Gibraltar, Serbia and Bosnia-Herzegovina the owner immediately prior to the supply of Goods and/or Services (as the case may be) shall be the seller. For supplies outside the UK in all other countries B2M shall be the seller. B2M may amend the list of countries set out in this clause 3.2 from time to time. An updated list will be provided on request.
- 3.3 On each Card a number may be embossed indicating the Goods and/or Services for which the Card is valid. However, the Customer shall be responsible for informing any Authorised User of the Card Purchase Options applicable to such Card.
- 3.4 Each Card and PIN is to be used as directed at each Site. The Customer acknowledges and agrees that it will remain liable for all purchases made with a Card and verified with a PIN. In the event that BPme is being used, a transaction shall not require verification with a PIN. If requested, Authorised Users must show the Card to the Site operator prior to fuelling or utilising On Road Services and shall sign any receipt required by the operator of that Site.
- 3.5 The Customer is responsible for the safekeeping of Cards and PINs and for their correct use in accordance with this Agreement. The PIN must not be disclosed to any person other than the relevant Authorised User and must not be written on the Card or on anything usually kept with the Card. For the avoidance of doubt failure to comply with this clause 3.5 shall constitute a material breach of this Agreement.
- 3.6 A Site operator may refuse to accept a Card which is not being used in accordance with such Card's Card Purchase Options.
- 3.7 Where a Card's Card Purchase Options do not permit the purchase of Goods and/or Services that have already been provided or pumped into a Customer's vehicle or Authorised User's vehicle and the Authorised User fails to provide an alternative means of payment for such Goods and/or Services, the Customer will reimburse B2M or, in respect of On Road Services, BP Chargemaster or any third party specified by B2M on demand in respect of any shortfall in the payment for such Goods and Services.
- 3.8 Notwithstanding any indication on any Card as to the Goods and/or Services for which the Card is valid, B2M reserve the right to withdraw unilaterally at any time any Goods and/or Services for which the Card can be used and to issue to the Customer a replacement Card indicating the revised list of Goods and/or Services for which it can be used.
- 3.9 B2M reserve the right unilaterally at any time to permanently withdraw or place restrictions on the use of On Road Services previously available to a Customer. Such withdrawal or restriction will take effect immediately upon the date of notification from B2M.
- 3.10 BP Loyalty Scheme Points are available for collection with qualifying purchases at participating BPUK Sites in the UK with a BP PLUS Card and BP Fuel and Charge Card. BP Loyalty Scheme Points (including any BP Pulse points under the BP Pulse Terms) are not available for collection for purchases

with a BP PLUS Bunker Card or purchases of On Road Services. The Customer shall be responsible for informing any Authorised User of the availability, or otherwise, of BP Loyalty Scheme Points. Use of the BP Loyalty Scheme (including the collection and issuance of BP Loyalty Scheme Points) is subject to the terms and conditions available at this [link](#). If there is any inconsistency between this Agreement and the BP Loyalty Scheme terms and conditions, the BP Loyalty Scheme terms and conditions will take precedence in relation to the BP Loyalty Scheme. In any event, BP Loyalty Scheme Points will not be able to be redeemed when using a Card to pay for the relevant transaction.

- 3.11 The form and procedure for giving consent (ie authorisation) to execute a payment transaction using a Card shall be that as notified to the Customer by B2M from time to time. In using a Card to pay for goods or services, the Customer is giving B2M a payment instruction. B2M shall process each payment transaction made using a Card immediately after receipt of the payment instruction and this will be reflected on the balance of the Customer's account.
- 3.12 The Customer shall comply with any security procedures for issuing or receiving instructions, or using the Card, which are notified by B2M to it from time to time. A security procedure may require the use of algorithms or other codes, identifying words or numbers, encryption, call back procedures or similar security devices.
- 3.13 The Customer and Authorised Users cannot revoke a payment transaction initiated by or through a Site at which a transaction is made, after the Authorised User has given the consent for the transaction to the Site.
- 3.14 A Site and its staff are under no obligation to check whether the person presenting a Card is the Authorised User as long as that person enters the correct PIN or, where this is not possible, (i) has identified themselves by a signature matching the signature appearing on the reverse of the BP Fuel Card ; or (ii) the Site has checked the vehicle registration number imprinted on the front or written in the signature panel of the Card. Goods and Services shall be deemed purchased and accepted by the Authorised User in the name and on behalf of the Customer in the amount shown if at least one of the conditions set out above has been met.
- 3.15 B2M reserves the right to stop a Customer's use of a Card on reasonable grounds related to the security of the Card, the suspicion of unauthorised or fraudulent use of the payment instrument, where there is a substantially heightened risk that the Customer will not be able to meet its payment obligations, or if required by law to do so. Before doing so, B2M will inform the Customer that it intends to stop such use and give its reasons for doing so, unless it is not reasonably practicable to do so, in which case B2M will inform the Customer immediately afterwards. In either case, B2M will inform the Customer by e-mail or in the manner in which B2M considers appropriate in the circumstances and will not be obliged to inform the Customer, where doing so would compromise reasonable security measures of B2M or otherwise be unlawful. Upon notice from B2M, the Customers shall immediately instruct an Authorised User to cease using his or her Card. Where a Card has been blocked, B2M will unblock the Card once the reasons for blocking it no longer exist.
- 3.16 B2M reserves the right to refuse any instruction which may cause the Customer or Authorised User to exceed any pre-agreed limit set by B2M or a purchase volume that corresponds with normal consumption or use of the Card. B2M may at its sole discretion assign or change limits to the Card or block product groups and decline any transactions which exceed the assigned limits or contain blocked product groups. B2M may also refuse any instruction that B2M reasonably suspects may be connected to fraudulent or criminal activity, or the execution of which would be unlawful or otherwise contravene any applicable law or regulations, and B2M shall not be liable to the Customer for any such refusal. If B2M refuses to act on any instructions it receives it will inform the Customer by e-mail or in the manner in which B2M considers appropriate in the circumstances and, if possible, the reasons for it and the procedure for rectifying any factual errors that led to the refusal. B2M will not be obliged to do this, where doing so would compromise its reasonable security measures or otherwise be unlawful.

#### **4. Charging**

- 4.1 B2M shall invoice the Customer:
- (a) for fuels acquired using a Card, in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis agreed by B2M with the Customer from time to time;
  - (b) for lubricants, anti-freeze and other vehicle-related Goods and/or Services acquired by Card by the Customer, except for On Road Services, at the price on the Customer's receipt or in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis agreed by B2M with the Customer from time to time; and
  - (c) if outside the UK, in euros or in the currency of the country of supply. Currency conversion shall take place on the date on which the transaction is received at the clearing centre, at the £GBP exchange rate ([www.ecb.europa.eu/stats/exchange/eurofxref/html/index.en.html](http://www.ecb.europa.eu/stats/exchange/eurofxref/html/index.en.html)) of the corresponding national currency valid on the respective cut-off date ("Reference Exchange Rate"). If no £GBP exchange rate is available for a given transaction date, currency conversion shall take place at the last available rate preceding the transaction date. If ECB does not publish an exchange rate for a national currency, the conversion will be made on the basis of the conversion rate published on the website of the relevant national central bank.
- Any changes to the exchange rate resulting in a change to Reference Exchange Rate shall apply directly and without the customer's consent. B2M may charge an appropriate service fee in accordance with the respective price list (as amended from time to time) for converting foreign currencies and to cover exchange rate fluctuations.
- 4.2 B2M shall invoice the Customer for On Road Services received by the Customer in accordance with the pricing terms set out in the Commercial Terms or otherwise on the basis of the standard pricing in force from time to time by the BP Subsidiary (including B2M and BP Chargemaster) or third party provider, as notified on BP Account Manager and, in the case of electric vehicles, as set out in the Commercial Terms or otherwise on the basis as published on the BP Fuel & Charge App. In addition, B2M reserve the right to invoice a surcharge for On Road Services as notified to the customer. The surcharges will be contained within the invoice(s) for On Road Services. The invoice shall be in Pounds Sterling, or if outside of the UK in euros or the currency of the country of supply. Currency conversion will be carried out in line with 4.1.(c) above.
- 4.3 Separate invoices listing supplies of Goods and/or Services shall be made for each country in the relevant currency and detailing the Value Added Tax or appropriate local equivalent. If the Customer does not use the BP Account Manager, B2M will issue a summary invoice listing all such invoices to the Customer at the frequency specified in the Application Form and/or Commercial Terms or as agreed by B2M with the Customer from time to time. Otherwise, the Customer will be provided summary invoices via the BP PLUS website.
- 4.4 Any foreign currency transactions shall be converted into UK Pounds Sterling at the rate of exchange set by B2M in accordance with 4.1.(c) above.
- 4.5 B2M reserves the right to levy at its sole discretion a range of charges which will be notified on request.

#### **5. Payment**

- 5.1 Payment shall be made as specified in the Commercial Terms or, if no such terms are specified, weekly in arrears in Pounds Sterling by direct debit from the Customer's bank account in accordance with the bank direct debit mandate signed by the Customer.
- 5.2 All amounts due under this Agreement shall be paid in full without any deduction or withholding other than as required by law. The Customer will not be entitled to assert any credit, set-off or counterclaim against B2M in order to justify withholding payment of any such amount in whole or in part. The Customer will notify B2M of any disputes as to amounts due under this Agreement as soon as reasonably practicable after becoming aware of them. B2M and the Customer will use reasonable endeavours to resolve any disputes notified no later than 3 months from invoice date and B2M will reimburse any amounts found to be validly disputed to the Customer within a reasonable time.
- 5.3 If payment is not received by B2M by the due date in accordance with clause 5.1 above, interest shall be payable on all overdue accounts (that are not the subject of a bona-fide dispute as outlined under clause 5.2) at the rate of 3% per annum above the standard rate from time to time in force of National Westminster Bank plc from the due date until the date payment is received by B2M provided that if at any time the rate of statutory

interest under the Late Payment of Commercial Debts (Interest) Act 1998 is higher than the interest rate payable under this clause 5.3 then B2M shall be entitled to claim statutory interest in lieu of interest under this clause 5.3 and whether claiming statutory interest or interest under this clause 5.3 B2M shall also be entitled to claim, once interest begins to run, any fixed sum due (or would be due if statutory interest were claimed) under the Late Payment of Commercial Debts Regulations 2002 or any regulation amending or replacing the same. B2M may also withdraw the Customer's authority to use its Cards until payment of all overdue accounts is received.

## 6. Lost, Stolen, Damaged or Destroyed Cards

6.1 (a) As soon as a Customer becomes aware, or has reason to believe, that a Card has been lost, stolen, not received when due or that the PIN is known or might be known by an unauthorised person, the Customer must immediately notify B2M to put a stop on the Card by completing the relevant steps online via BP Account Manager to indicate that the Card is "lost", "stolen", "damaged" or "destroyed"; or sending an email to BPCardsAdmin@bp.com, or by any other means as notified by B2M from time to time.

(b) Cards marked as "damaged" or "destroyed" will not be put on stop within B2M's systems until the third calendar month end after the date advised and the Customer remains liable for all transactions during this period or until the Card is placed on stop by completing the relevant steps online via BP Account Manager to indicate that the Card is "lost" or "stolen".

(c) If the Card is reported as "lost" or "stolen" the physical Card will be stopped but in order to stop a digital Card at the same time the Customer needs to choose the option to stop the digital Card and remove it from the Authorised User's digital wallet.

(d) If the Customer wishes to disable a digital Card, the Customer needs to remove the digital Card from the Authorised User's digital wallet. Removing a digital card from a wallet has no effect on the status of the physical Card.

(e) If the Customer disables a physical card but does not disable a digital Card as provided in clause 6.1(d), the digital Card will continue to remain active until the third calendar month end after the date from when the physical card is disabled. The digital card would then be placed on stop within B2M's systems after this period.

(f) The Customer remains liable for any transaction for which the Card is used until the Customer takes the applicable steps outlined above to stop both physical and digital Card.

6.2 Subject to this clause 6 being properly complied with and subject to the provisions of clause 6.3, the Customer shall have no liability for purchases subsequently effected with that Card (other than for bona fide purchases by the Customer or an Authorised User):

- (a) in the case of supplies in the UK, from the date of receipt of notice by B2M to place a Card on stop in accordance with clause 6.1 above; and
- (b) in the case of supplies outside the UK or On Road Services in the UK, from the date two Working Days except for electric charging in the UK which is 3 Working Days from the date of receipt of notice by B2M to place a Card on stop in accordance with clause 6.1 above

6.3 For the purposes of clause 6.2, B2M will be deemed in receipt of a notice from the Customer:

- (a) If notice is given online via BP Account Manager, when the notification is submitted from the Customer's "Out Tray" and subsequently shows in the Action Log as being 'Sent'; or
- (b) If notice is sent by email, at the time of transmission unless the notification is recorded outside of Business Hours in which case the notice shall be deemed to have been received the following Working Day; or
- (c) If notice is sent by first class special delivery to the address set out above in clause 6.1, three Working Days after the date of posting.

6.4 If a Card is no longer required by the Customer and the Card is in the Customer's possession, then the Customer will use reasonable endeavours to cut the Card in two and send it to BP Fuel Cards Customer Services, PO Box 352, Sunbury-on-Thames, TW16 9AT. **The Customer acknowledges and agrees that it will remain liable for any purchases made with a Card unless and until such time as either:**

- (a) B2M is in possession of a Card that has been returned to B2M in accordance with this clause 6.4; or**
- (b) B2M has received notice from the Customer to put a Card on stop, in accordance with clauses 6.1 to 6.3.**

6.5 The Customer accepts that if a Card is put on stop, the Customer may be unable to complete certain pre-booking activities for On Road Services or receive On Road Services using vehicle number recognition until the stop is lifted.

6.6 After B2M has been notified in accordance with clause 6.1 above, B2M will upon request provide a replacement Card. Where the Customer requests a digital instance of the replacement Card, the new digital card number, expiry date and Activation Code will be advised to the Authorised User to add to BPme.

6.7 Any Card which has expired in accordance with clause 2.2 or which has been withdrawn under clause 6.1 or 7.2 or any Card reported as lost or stolen and subsequently retrieved shall not be used and must be cut in half and returned immediately to BP at the address shown in clause 6.4 above. The Customer must remove any digital instances of such Card from the Authorised User's digital wallet.

6.8 The Customer will co-operate with and assist and provide B2M with all reasonable information in its possession as to the circumstances of any loss, theft or misuse of a Card and B2M may disclose any such information as in its sole discretion it deems necessary.

## 7. Termination

7.1 This Agreement may be terminated by the Customer giving 90 days' written notice to that effect to B2M to the e-mail address in clause 6.1 above.

7.2 B2M may terminate this Agreement or suspend, withdraw or restrict the use of any or all of a Customer's Cards at any time with immediate effect. B2M will notify the Customer as soon as reasonably practicable.

7.3 B2M own the Cards at all times and, upon request, the Customer shall use its reasonable endeavours to cut the Card in half and return it to B2M at the address in clause 6.4 above. B2M or any BP Appointed Agents may retain possession of a Card at any time, for example, B2M may suspend or withdraw a Card and instruct a BP Appointed Agent to keep hold of it, if it is subsequently presented for use at a Site.

7.4 If the Customer goes into liquidation (other than a voluntary liquidation for the purpose of reconstruction or amalgamation) or has an administration order made against it or carries on its business or any part of it under an administrator or receiver or manager for the benefit of its creditors or any of them, then B2M may terminate this Agreement forthwith

7.5 On termination of this Agreement for any reason the Customer shall promptly pay to B2M all outstanding unpaid invoices and interest and, in respect of Goods and/Services supplied but for which no invoice has been submitted, B2M may submit an invoice, which shall be payable promptly on receipt by the Customer.

7.6 Any termination or suspension of this Agreement by B2M will be without prejudice to any of their respective rights or remedies.

## 8. Liabilities

8.1 Cards are issued purely as a convenience to the Customer and the possession of Cards shall not confer any right or entitlement on the Customer to receive supplies of Goods and/or Services from B2M or any person acting on their behalf and, in particular, B2M shall not be liable for any loss claim demand expense cost or damage consequential or otherwise suffered by the Customer which arises out of the refusal or delay of any Site for whatever reason (including but not limited to any failure or defect in BP Account Manager, the BP PLUS website, the BP Pulse website or any system relating to

- On Road Services and the situations described in sub-clauses 3.6 and 3.7) to supply any Goods and/or Services against production of a Card or, for On Road Services only, advance registration.
- 8.2 B2M warrants that any Motor Fuel supplied to the Customer under this Agreement in the UK from a BPUK Site will comply with the relevant British Standard. All other warranties, conditions or other terms (whether implied by statute or common law or otherwise) relating to fitness for purpose, satisfactory or other quality of the Goods and/or Services or their correspondence with description, are excluded to the fullest extent permissible by law.
- 8.3 The Customer warrants that it has not relied on any oral representation made by B2M, BPUK, BP Chargemaster or their employees or agents or upon any descriptions illustrations or specifications contained in any publicity material or website produced by B2M or its suppliers, which are only intended to convey a general idea of the Goods and/or Services mentioned therein.
- 8.4 B2M shall not be in breach of their contractual obligations and shall incur no liability if they or any BP Appointed Agents are unable to supply Cards or any Goods and/or Services as a result of any abnormal and unforeseeable circumstances beyond the person's control, the consequences of which would have been unavoidable despite all efforts to the contrary, including but not limited to any act of God or Government, flood, fire, explosion, lightning, terrorism or industrial action outside their direct control. In the event of any such occurrence affecting them for longer than 30 days, they will notify the Customer who shall have the option of suspending or terminating the Agreement on notice taking immediate effect upon delivery to B2M being deemed in accordance with clause 6.3.
- 8.5 In the event that it is proven to B2M's reasonable satisfaction that a vehicle's engine is damaged as a direct result of B2M having supplied Motor Fuel under this Agreement to that vehicle in breach of the express warranty under clause 8.2 above, B2M will reimburse the cost of repair of any such vehicle's engine to the Customer (including any associated roadside assistance and/or recovery costs) reasonably incurred by the Customer, subject to receipt of satisfactory relevant receipts or any other documentary evidence that B2M may reasonably request.
- 8.6 Nothing in these Conditions of Use will exclude, restrict or limit any liability of B2M or any BP Subsidiary or BP Appointed Agent for:
- (a) breach of any term implied by section 12 of the Sale of Goods Act 1979;
  - (b) death or personal injury resulting from negligence as defined in the Unfair Contract Terms Act 1977;
  - (c) defective products under the Consumer Protection Act 1987; or
  - (d) fraud or any other matter if and to the extent that liability for it cannot be excluded, restricted or limited as against the Customer in the context of the Agreement.
- 8.7 To the extent that a Customer can prove that an act, default or omission on the part of a BP Appointed Agent providing On Road Services resulted in a fine imposed on the Customer by any authorities or company for a failure to pay tolls or congestion charges and based upon that evidence the BP Appointed Agent accepts responsibility for the issue of fines, B2M or the BP Appointed Agent shall reimburse to the Customer the lower sum of either (i) the amount of the original fine levied by the authorities or relevant company or (ii) the actual fine paid by Customer where the fine is settled early. The Customer shall have no right to seek reimbursement for fines received after the date on which the Customer's registration account to receive On Road Services is de-activated or the date on which the vehicle registration and/or Card cease to enable payment (whichever is the earlier).
- 8.8 Subject to clauses 8.5 8.6 and 8.7 B2M shall not be liable for any direct or indirect loss claim demand expense cost or damage whether to property or otherwise (including consequential loss or damage) suffered by the Customer which arises from any act, default or omission on the part of B2M, BPUK BP Chargemaster or other BP Subsidiary or any BP Appointed Agent and whether any such loss claim demand expense cost or damage shall be founded on statute or in contract, tort (including negligence) or otherwise.
- 8.9 Subject to clause 8.6, the total liability of the Customer or B2M, or any BP Subsidiary in respect of all other losses arising under this Agreement, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, will not exceed £1,000,000.
- 8.10 The Customer indemnifies B2M (and any BP Subsidiary) from and against all losses, claims, demands, expenses, or costs which B2M (or a BP Subsidiary) may sustain or incur in connection with a Customer or Authorised User's use of a Card. This indemnity shall continue in force notwithstanding the termination of this Agreement, howsoever caused.
- 8.11 The Customer agrees that in receiving On Road Services the Customer will be required to adhere to the terms and conditions of the BP Subsidiary or BP Appointed Agent and its subcontractors providing services and subject to clause 8.7 above, B2M shall have no liability for any loss or damage suffered by the Customer when utilising On Road Services or for any charges, expenses or claims received by the Customer resulting from a failure to adhere to such terms and conditions.
- 8.12 The Customer agrees that for the purposes of making good such losses, claims, demands, expenses or costs, as are referred to in clause 8.10 above, B2M may (inter alia) debit the Customer's account with the price of any Goods and/or Services supplied as a result of misuse of any Card. However, B2M shall not be entitled to debit the Customer's account for transactions on a particular Card or Cards after the time at which the Customer's liability for purchases made using that Card or Cards is deemed to cease pursuant to clause 6.2.
- 8.13 B2M does not guarantee that the Customer will be able to access the BP PLUS website or the Online Systems or any systems for On Road Services (including the BP Pulse website) or that the Online Systems will be compatible with the Customer's own systems. Neither B2M nor any BP Subsidiary shall be liable for any loss claim demand expense cost or damage consequential or otherwise suffered by the Customer which arises out of:
- (a) any failure, defect or non-availability of the BP PLUS Website or the Online Systems or any systems for On Road Services (including the BP Pulse website), howsoever caused; or
  - (b) any data entry error by the Customer; or
  - (c) the Customer's failure or delay in acting on any alert or information emanating from the Online Systems.
- 8.14 B2M reserves the right to withdraw the BP PLUS website and/or Online Systems and/or any systems for On Road Services (including the BP Pulse website) or make changes to their content and/or format at any time and the Customer agrees to accept any updated versions as and when they are issued.
- 8.15 The Customer shall be responsible for the safekeeping of Online Systems logon details including passwords and Activation Codes and shall ensure these logon details are used only by those persons who are authorized to do so. Such authorisation will extend to B2M where it is required to enable B2M to undertake fault finding and other essential account operations.
- 8.16 The Customer shall be solely responsible for the safekeeping of all data downloaded from the Online Systems. The Customer acknowledges and agrees that data obtainable via the Online Systems will not be retained longer than three months. Where the Customer requires historical data beyond 3 months it shall make arrangements to download and store such data as it requires.
- 8.17 The Customer must notify B2M immediately, and request deletion or temporary suspension of the Customer's BPme profile, if the security of the Customer's BP Account is compromised due to:
- (a) mobile device being lost or stolen;
  - (b) password and/or passcode becoming or likely to become known by another person; and/or
  - (c) unauthorised access to the Customer's BP Account.
- The Customer must confirm that notification by email to B2M via BPmeUK@bp.com as soon as possible.

## 9. Assignment

- 9.1 This Agreement is personal to the Customer and shall not be assigned in part or whole by the Customer without the written consent of B2M.
- 9.2 B2M shall have the right to assign the whole or any part of its respective rights and obligations to any BP Subsidiary or any third party.
- 9.3 B2M shall have the right to procure the performance of any of its respective obligations under this Agreement by any BP Subsidiary or third party but shall each remain responsible for any of their respective obligations so delegated.

## 10. Credit Status

- 10.1 B2M reserves the right to request a meeting with the Customer's directors (or other appropriate representatives) or to request any information from the Customer (and the Customer shall facilitate such a meeting or supply such information immediately on request) it deems necessary to enable B2M to formulate an opinion regarding the Customer's credit status or the value of any associated security held by B2M. Any credit limit assigned to the Customer's account by B2M, as B2M may determine from time to time (acting reasonably), will be for B2M's sole benefit and will not affect the Customer's liability under this Agreement including, without limitation, under clause 8.6.
- 10.2 If at any time during the duration of this Agreement, in B2M's reasonable opinion there is a material decline in the creditworthiness or financial standing of the Customer or any associated security held by B2M, or the value of Motor Fuel and Goods and/or Services supplied to the Customer increases to such an extent that the Security provided is in B2M's reasonable opinion insufficient, B2M will be entitled to require that:
- (a) the Customer provides to it a letter of credit or other acceptable form of security (including without limitation a bank guarantee, parent company guarantee, cash deposit or legal charge on land) in an amount, form and from an entity or in respect of real property acceptable to B2M (acting reasonably) (the "**Performance Assurance**") and, upon receipt of such notice, the Customer must within 10 Working Days provide to B2M the Performance Assurance required; and/or
  - (b) until such time as the creditworthiness or financial standing of the Customer or any associated security, or the value of any security, held by B2M shall improve to the reasonable satisfaction of B2M the Customer will make payments on such terms as B2M may specify including, without limitation, making payments in advance by CHAPS for an amount based on B2M's estimate of the Customer's consumption of Goods and/or Services and any payments made in advance of the invoice date (to include VAT) will be credited to the Customer against the amount due in the relevant invoice.
- 10.3 For the avoidance of doubt, failure by the Customer to comply with clause 10.2 will constitute a breach of a condition of this Agreement.

## 11. Data Protection

- 11.1 The Customer agrees that B2M and BP Subsidiaries may:
- (a) hold and process any Personal Data obtained about any Authorised User as a consequence of the Customer's application for a Card and the Agreement ("**Authorised User Personal Data**") to provide Goods and/or Services in the form required and to contact the Customer with information about B2M products and services;
  - (b) include Authorised User Personal Data in B2M systems which, because B2M operates globally, may be situated outside of the European Economic Area and which may be accessed by other BP Subsidiaries or third party sub-contractors or agents to provide Goods and/or Services in the form required and to maintain the Customer's account.
- 11.2 B2M will hold Authorised User Personal Data in accordance with relevant data protection laws and may disclose such data outside the BP group of companies:
- (a) to fraud prevention agencies for fraud prevention purposes;
  - (b) to licensed credit reference agencies, if the Customer is in breach of this Agreement or to the extent that B2M has the Customer's consent;
  - (c) under obligations of confidentiality to sub-contractors or agents for the purpose of performing this Agreement;
  - (d) to any person who may assume B2M's rights under the Agreement and to any future owners of B2M's business;
  - (e) to regulators upon request where disclosure is necessary as part of a regulatory investigation;
  - (f) to law enforcement agencies upon request;
  - (g) to comply with its internal policies and relevant sanctions, anti-money laundering, and bribery and corruption prevention obligations, whereby B2M may also consult and rely on risk intelligence databases and publicly available sources of information and data, such as sanction lists, on an ongoing basis.
  - (h) if B2M has a right or duty to disclose or is permitted or compelled to do so by law.
- 11.3 The Customer will inform all Authorised Users: (a) that their Personal Data may be processed, including disclosed in the ways provided for in clauses 11.1 and 11.2; and (b) that information regarding B2M's data privacy policy, its binding corporate rules, including how they may lodge a complaint and/or exercise their rights under data protection law is available on [www.bp.com](http://www.bp.com).
- 11.4 The Customer will ensure that its directors, officers, key employees and/or beneficial owners whose Personal Data are provided or may be obtained through the risk intelligence sources listed in 11.2(g) above are made aware that B2M, its group companies and BP Appointed Agents may be processing their Personal Data for the purposes set out in that clause.

## 12. Notification

- 12.1 The Customer shall notify B2M in writing of all material changes in it or its business including but not limited to any change of name, ownership, address and key personnel.
- 12.2 Where the Customer has provided an email address to B2M, any notice under this Agreement from B2M may be sent electronically to such email address. Any such notice sent to such email address shall be deemed to have been properly served on the Customer at the time that such email is sent unless any non-delivered message is received by B2M.
- 12.3 In the case of notices of a general nature relating to all or a number of Customers or all or a number of Sites B2M may serve such notices on the Customer by placing it on the BP PLUS website. Any such notice placed on the BP PLUS website shall be deemed to have been served on the Customer at the time that it is placed on such website.

## 13. Ethical Compliance

- 13.1 B2M expressly prohibits payment of bribes and also payment of any so-called "facilitation" or "grease" payments in connection with B2M's business operations by any party engaged to provide goods or services to B2M. Therefore, the Customer represents and warrants that it has complied and shall comply with all anticorruption laws applicable to either party and that it will comply with the principles of bp's Code of Conduct in connection with this Agreement.
- 13.2 The Customer represents and warrants that it has not made, offered, promised or authorized and will not make, offer, promise or authorize any improper or illegal payment, gift or other advantage, whether directly or through any other person or entity, to any third party, including any "government official" (i.e., any person holding a legislative, administrative, or judicial office, including any person employed by or acting on behalf of a public agency, a government-controlled enterprise, or a public international organization) or any political party or political party official or candidate for office, for purposes of influencing official actions or decisions or securing any improper advantage in order to obtain or retain business or where it would otherwise be improper for such advantage to be accepted.
- 13.3 Except as otherwise disclosed in writing to B2M, as of the date of execution of this Agreement and during the term of this Agreement, no "government official" is or will become associated with, or will own or presently owns any interest in the Customer.
- 13.4 At the request of B2M, the Customer shall allow B2M to review or audit the Customer's books, records and files relating to this Agreement and the Customer will provide information and answer any reasonable questions that B2M may have relating to the Customer's performance of this Agreement in order to assess compliance with this clause 13.
- 13.5 B2M shall have the right to terminate this Agreement and/or suspend payment hereunder with immediate effect if B2M reasonably believes in good faith that any of the agreements, undertakings, representations or requirements set forth in this clause 13 have not been complied with or fulfilled by the Customer.

**14. Miscellaneous**

- 14.1 **Variation** - B2M reserves the right at all times to vary any of the terms of this Agreement and such variation shall take effect on notice being given to the Customer provided always that within ten days of receipt of such variation the Customer shall be entitled to serve thirty days' written notice to terminate this Agreement.
- 14.2 **Third Party Rights** - Except for any BP Subsidiary, or any person to whom B2M assigns its right and obligations pursuant to clause 9.2, a person who is not a party to this Agreement has no rights under the Contract (Rights of Third Parties) Act 1999 to enforce or enjoy the benefit of any term of this Agreement.
- 14.3 **Validity** - If any provision, or part of a provision, in these Conditions of Use or the Agreement is deemed invalid or unenforceable to any extent or for any purpose, this shall not affect its validity or enforceability for other purposes or the remaining provisions (or the rest of the provision in question), but it shall be deemed to be severed to that extent for that purpose.
- 14.4 **Waiver** - Failure or delay by B2M in enforcing or partially enforcing any provision of these Conditions of Use will not be construed as a waiver of any of its rights under these Conditions of Use.
- 14.5 **Disputes** - In the event the Customer wishes to make a complaint to B2M, it should direct the complaint to BPCardsAdmin@bp.com.. The Customer agrees that B2M may reply to any such complaint on paper or by electronic mail. The Customer may have the right to refer a complaint to the UK Financial Ombudsman Service (the "FOS") if it satisfies the definition of an "eligible complainant". Eligible complainants are typically individuals and businesses below a certain size and consequently the Customer may not fall within the jurisdiction of the FOS. Further details about FOS may be found at: <http://www.financial-ombudsman.org.uk/>.
- 14.6 **Entire Agreement** - This Agreement, and any other terms referred to herein (including the BP Loyalty Scheme terms and conditions), constitutes the whole agreement between the parties and supersedes all previous agreements between the parties relating to its subject matter. Each party acknowledges that, in entering into this Agreement, it has not relied on, and shall have no right or remedy in respect of, any statement, representation, undertaking, promise, understanding, assurance or warranty (whether made negligently or innocently and whether in writing or not) other than as expressly set out in this Agreement. Nothing in this clause shall limit or exclude any liability for fraud.
- 14.7 **Law** - This Agreement and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales. Each Party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this Agreement or its subject matter or formation.

## Annex: Additional terms applying to any Micro-enterprise or Charity

If you are a Micro-enterprise or Charity, the following additional terms apply:

1. **Non-applicability of certain clauses** - The following clauses of these Conditions of Use shall not apply to a Micro-enterprise or Charity: clauses 2.4 and 4.5.
2. **Definitions & Interpretation** – The following definitions shall be added to clause 1 of these Conditions of Use:
  - “Non-Execution” means a payment transaction that has not been executed in accordance with a payment instruction;
  - “Incorrect Execution” means a payment transaction that has been incorrectly executed, including payment transactions executed for the wrong amount, to the wrong Payee or late;
  - “Payee” means a person who is the intended recipient of funds which have been the subject of a payment transaction;
  - “Payer” means a person who initiates, or consents to the initiation of, a payment instruction;
  - “Strong Customer Authentication” means the application of two factor authentication measures as required in certain situations under Regulation 100 of the Regulations;
  - “Unauthorised Payment Transaction” means any use of a Card resulting in a payment transaction made without the Customer’s consent; and
  - “Unique Identifiers” means the information required from the Customer for B2M to make a payment transaction, as described in clause 3.11 of these Conditions of Use.
3. **Limits of Use** – The use of Cards is limited to a maximum monthly amount of £2,500 per Customer unless otherwise agreed between B2M and the Customer. Customers cannot define lower limits for individual Cards. The Customer shall be limited to 10 live Cards at any one time, or otherwise agreed between B2M and the Customer.
4. **Charges** - Clause 4.5 shall be replaced by the following clause: Without prejudice to clauses 4.1 to 4.4, B2M’s standard charges are detailed in the pricing terms set out in the Commercial Terms. B2M shall notify the Customer of any changes to such terms in accordance with clause 14.1.
5. **Term of the Agreement**
  - 3.1 Clause 7.1 of the Conditions of Use shall be replaced by the following clause:

The Agreement is concluded for an indefinite period and can be terminated in writing by the Customer on one months’ notice.
  - 3.2 Clause 7.2 of the Conditions of Use shall be replaced by the following clause:

B2M can terminate the Agreement on two months’ notice.
6. **Responsibility for Unauthorised Payment Transactions**
  - 6.1 Clause 8 of the Conditions of Use shall not affect B2M’s responsibility for Unauthorised Payment Transactions under the Regulations.
  - 6.2 Clauses 8.9 shall be replaced by the following clause: Subject to clause 8.6 and without prejudice to any liability owed by B2M to the Customer under the Annex to these Conditions of Use, the total liability of the Customer or B2M, or any BP Subsidiary in respect of all other losses arising under this Agreement, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, will not exceed £1,000,000.
  - 6.3 Clause 8.10 shall not apply.
  - 6.4 Clause 3.12 shall be replaced by the following clause:

The Customer shall comply with any security procedures for issuing or receiving instructions, or using the Card, which are notified by B2M to it from time to time. A security procedure may require the use of algorithms or other codes, identifying words or numbers, encryption, call back procedures or similar security devices. The Customer will ensure that only the persons designated by the Customer have knowledge of the PIN and password. In particular, the PIN must not be written on the Card or kept in any other way together with the Card or in the Customer’s vehicle. The Customer is aware that anyone who is in possession of the Card and knows the PIN or - as far as the use of the Online Systems is concerned - the password, may use services at Sites at the Customer’s expense. The Customer shall ensure that the cardholder takes all necessary and reasonable precautions when using the Card to prevent unauthorised persons from gaining knowledge of the PIN. This includes, in particular, that the PIN must not be written on the card or kept together with the card in vehicles.
  - 6.5 Clause 3.14 shall be replaced by the following clause:

Where an Unauthorised Payment Transaction is the result of the use of a lost, stolen or otherwise misappropriated Card, B2M may demand compensation from the Customer for losses resulting from such use up to a maximum amount of £35. The Customer shall not be liable under this clause 3.14 if: (i) it was not possible for the Customer to notice the loss, theft, or misappropriation of the Card prior to the Unauthorised Payment Transaction; or (ii) the loss of the Card was caused by an employee, agent, branch of B2M or any other entity to which activities of B2M have been outsourced. Notwithstanding this, the Customer shall be liable for the entire loss incurred as a result of an Unauthorised Payment Transaction if the Customer acted fraudulently, or caused the loss by an intentional or grossly negligent breach of one or more obligations under clause 3.12 of these Conditions of Use. However, the Customer shall not be liable to B2M (i) if B2M did not require Strong Customer Authentication, or (ii) if the Payee or the Payee’s payment service provider did not accept Strong Customer Authentication, unless – in either case - the Customer acted fraudulently. The Customer shall not be liable after notification of a lost or stolen card under clause 6 and clause 8.17 of these Conditions of Use, unless the Customer acted fraudulently. The Customer shall also not be liable if B2M has not blocked the Card after notification by the Customer in accordance with clause 6 and clause 8.17 of these Conditions of Use or if such notification was not possible due to reasons for which B2M is responsible, unless the customer acted fraudulently. In the event of an Unauthorised Payment Transaction, B2M shall not be entitled to reimbursement of B2M’s expenses. B2M will refund the payment amount to the Customer by no later than by the end of the business day following the day on which B2M was notified that the payment transaction was unauthorised. In the event that B2M can prove that the Customer acted fraudulent and was not entitled to a refund provided under this clause 3.14, B2M shall take back by any such refund by debiting the Customer’s account.
7. **Non-Execution and Incorrect Execution of payments** – The following clauses shall be added to clause 8 as clauses 8.18 to 8.24:
  - 8.18 If a payment transaction is initiated by the Customer, the Customer may demand from B2M immediate and full refund of the payment amount in the event of the Non-Execution or Incorrect Execution of the payment. If charges have been deducted from the payment amount, B2M shall immediately notify the Payee of the amount deducted. If B2M proves that the payment amount was received by the Payee’s payment service provider in full, then it shall not be required to make a refund under this clause 8.18.
  - 8.19 If a payment transaction is initiated by or through a Payee, the Payee may request that the Payee’s payment service provider re-transmit the payment instruction to B2M without undue delay (if necessary) in the event of the Non-Execution or Incorrect Execution of the payment. If the Payee’s payment service provider can prove that it has fulfilled its obligations to execute the payment transaction, B2M shall, where applicable, immediately refund the full payment amount to the Customer. If charges have been deducted from the payment amount, the Payee’s payment service provider shall make the deducted amount available to the Payee without undue delay.
  - 8.20 If a payment transaction is initiated by the Customer, the Customer may request that B2M require the Payee’s payment service provider to credit the Payee’s payment account with the payment amount as if the payment transaction had been executed correctly where it is an Incorrect Execution of a



payment due to being late. If B2M proves that the payment amount was received by the Payee's payment service provider in due time, then liability under this clause 8.20 shall not apply.

- 8.21 If a payment transaction is initiated by or through the Payee, the Payee may, in the case of a late transmission of the payment instruction, request that the Payee's payment service provider credits the payment amount as if the payment transaction had been executed correctly. If the Payee's payment service provider proves that it transmitted the payment instruction to B2M in due time, B2M shall be obliged to refund the amount to the Customer, without undue delay. This shall not apply if B2M proves that the payment amount was only received late by the Payee's payment service provider. In this case, the Payee's payment service provider shall be obliged to credit the payment amount to the Payee in accordance with this clause 8.21.
- 8.22 The Customer shall not be entitled to receive compensation from B2M under clauses 8.18 or 8.19, if the payment instruction was executed in accordance with the incorrect Unique Identifiers provided by the Customer. In this case, however, the Customer may require that B2M make reasonable efforts to recover the payment amount. The Payee's payment service provider is obliged to provide B2M with all relevant information for the recovery of the payment amount. If it is not possible to recover the payment amount in accordance with these provisions, B2M is obliged to provide the Customer, upon written request, with all available relevant information to enable the Customer to make a claim for refund of the payment amount against the recipient.
- 8.23 A Customer may request, in addition to clause 8.18 and 8.19, reimbursement of any fees and interest charged to the Customer by B2M in connection with the Non-Execution or Incorrect Execution of the payment transaction.
- 8.24 In the event of a Non-Execution or Incorrect Execution of a payment instruction, the payment service provider of the payment service user who initiated a payment transaction or through whom a payment transaction was initiated shall, at the request of his payment service user, reprocess the payment transaction and inform his payment service user of the result.

8. **Notification of Unauthorised Payment Transactions and Incorrect Payment Transactions:** Clause 8.17 shall be replaced by the following clauses:

- 8.17.1 The Customer shall notify B2M immediately upon becoming aware of any Unauthorised Payment Transactions or Incorrect Payment Transactions by emailing B2M via [bpcardsadmin@bp.com](mailto:bpcardsadmin@bp.com).
- 8.17.2 The Customer shall not be entitled to any refund under clause 3.14 or clauses 8.18 to 8.25 of these Conditions of Use if the notification under clause 8.17.1 is made to B2M more than 13 months after the date of receipt of the invoice under clause 4.

9. **Variation of the Agreement** - Clause 14.1 shall be replaced by the following clause:

- 14.1 The Customer shall be provided with two months' notice before any amendments are made to this Agreement. The Customer shall be deemed to have agreed to any proposed amendments if the Customer has not notified B2M of its objection prior to the proposed effective date. The Customer is also entitled to terminate this Agreement without notice before the proposed date of the change becoming effective.

10. **Regular information** – The following clause shall be added to clause 14 as clause 14.8:

B2M shall make available to the Customer transactional information on the Cards issued to the Customer on its Online Systems from 48 hours of the relevant transactions, except for On Road Services, which are processed separately (at least monthly). B2M shall also provide the Customer with transactional information relating to the Cards issued to the Customer through its invoices (or files that accompany such invoices). The Customer elects within B2M's Online Systems to be provided with such information on a daily, weekly or monthly basis. The Customer shall be made aware of any time limits on how long information is available through B2M's Online Systems. The Customer shall promptly examine such information and shall notify B2M in writing of any error, omission, Unauthorised Payment Transactions or other problems in the information within the time period referred to in clause 8.17.2 of these Conditions of Use.

11. **Communications and Documentation** – The following clause shall be added to clause 14 as clause 14.9:

All documentation (including, without limitation, any documentation required by the Card application process) will be in the English language and all services provided by the B2M in relation to this Agreement shall be provided, and conducted, in the English language. During the term of the Agreement, the Customer may at any time request that the Agreement as well as the other contractual documents (e.g. price lists) be sent to the Customer on paper or on another durable medium (e.g. PDF). The current Conditions of Use of BP fuel cards can be viewed and downloaded at [www.bpplus.co.uk](http://www.bpplus.co.uk) or can be requested from B2M.

12. **Conflict** – The following clause shall be a new clause 15:

In the event of any conflict or inconsistency between a clause in this Annex and any other clause in these Conditions of Use, the clause in this Annex shall apply.