



BP Exploration (Alpha) Limited Corporate Social Responsibility Policy: 2017-18

Title and applicability

BP Exploration (Alpha) Limited (“BPEAL”) is wholly owned subsidiary of BP plc. It is incorporated in England and has its registered office at Chertsey Road, Building A, Ground Floor Desk 136, Sunbury on Thames, Middlesex, United Kingdom, TW16 7LN. BPEAL has established its project office in India under approval from the RBI (general permission granted to the Authorized Dealers vide its circular no. RBI/2011-12/3 Master Circular No.03/2011-12 dated 1st July 2011) vide letter No. FE.CO.FID dated 20th September 2011.

This document articulates the BPEAL Corporate Social Responsibility (“CSR”) Policy.

This Policy applies to all CSR activities of BPEAL in India and seeks to conform to the requirements of Section 135 of the Companies Act 2013, the notified rules thereof and other such provisions. This Policy is also underpinned and guided by the BP Code of Conduct (CoC). The BP Code of Conduct is available at www.bp.com.

Mission and objectives

At BPEAL we believe in building long term and sustainable partnerships with the communities around us. We aim to make a positive difference, wherever we do business. CSR is one of the many ways in which we contribute to communities around us. Globally, our focus is on economic development including access to energy, access to education and the environment. In India, we have fine-tuned the social investment strategy to adapt to the specific needs of the community around us. The BPEAL CSR strategy underpins the BPEAL CSR Policy. It establishes the direction and scope for the company’s social investment, in alignment with both business and national priorities. The strategy aims to create value through:

- Strengthening the role of energy in achieving sustainable growth: by enabling capability to address the need for access to energy, for the citizens of the country
- Building a globally competitive industry and safer society: by improving safety in skills development for the industry
- Promoting scientific thinking and curiosity: through the development of STEM (Science, Technology, English and Maths) at the secondary school level

Planning and implementation

BPEAL also currently contributes to CSR activities implemented by Reliance Industries Ltd. (RIL) around the KG D6 project area on the east coast of India.

BPEAL will undertake all CSR activities around the operations or areas of presence of the Company.

The CSR Committee, may if required, recommend to the Board as part of the CSR Policy, activities outside of the above mentioned areas.

All activities will be undertaken in project mode with defined objectives and deliverables, clarity on target beneficiaries, implementation plans with schedule of timeline agreed prior to commencement of activities.

As applicable and appropriate, necessary processes including baseline, midline and end of project assessments will be undertaken to allow for a structured approach and mid-course correction as required.

A robust monitoring and evaluation system will be developed for each project as per its specific requirements. As appropriate, third party evaluations may be built in to assess impact on beneficiaries and progress towards achievement of the objectives of the CSR Policy

Documentation and reporting will be undertaken for all projects to aid availability of updated information and to capture learning for posterity.

Budgets

A specific budget will be allocated for CSR activities. This budget will be in line with the execution of the BP India social investment strategy with a minimum threshold of conformance with the tenets of Section 135 of the Companies Act 2013. Utilisation certificates, as appropriate will be sought for all projects implemented by registered partners.

In line with Companies (Corporate Social Responsibility) Rules 2014, the surplus if any, arising out of the CSR activities shall not form part of the business profit of the BPEAL.

Monitoring & Evaluation Framework

All activities will be governed by a pre-set monitoring and evaluation framework.

The framework will include the key performance indicators, milestones and reporting periodicity prior to commencement.

Key performance indicators will include both quantitative and qualitative measurable.

Financial and timelines based measurement will be included with regular financial and progress reporting mechanisms.

Key objectives of monitoring throughout the implementation period will be to establish whether:

- The projects are making satisfactory and timely progress towards the objectives agreed.
- The financial management and reporting are satisfactory.
- To flag any course correction required.

Projects will evaluate the success of social investments at the end of their implementation period and document any lessons learned.

Governance

The Board of Directors of BPEAL have constituted a CSR Committee as per the requirements under the Companies Act. The Board has authorised the CSR committee to adopt the CSR policy and undertake any CSR initiative on behalf of the Board.

The Board will review the CSR projects annually.

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- The BPEAL CSR Committee shall provide oversight and guidance on CSR performance and monitor compliance with the CSR Policy, commitments and the Statutory Regulations.
 - Review effectiveness of the CSR Policy and activities included in the Policy.

Annexure 1

CSR Plan for 2017-18

CSR budget for 2017-18: based on the calculation of 2% of the average net profit made during the three immediate preceding financial years, the CSR budget for BPEAL is **NIL**.

However, in line with the company's commitment to host societies and communities in which we do business, BPEAL has an extensive and active social investment portfolio in place.

The company has the following programmes underway

S#	CSR Programmes	Schedule VII	Implementation Agency	Implementation schedule			
				Q1	Q2	Q3	Q4
1	Tech on Wheels programme enabling STEM education for night school students	ii	Masoom (NGO)	√	√		
2	KGD6 area CSR Projects (implemented by Reliance Industries Limited - the operator)	Multiple elements	Reliance Industries (Operator)	√	√	√	√