

# Smoking

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## 1. Purpose

Due to the many USPL operations that involve the risk of fire, the chief purpose of this policy is to eliminate a source of ignition in work locations where flammable vapors or combustible materials may be present. This policy is also designed to promote a healthy, productive work environment and to protect nonsmokers from the hazards of indoor air contaminants while accommodating individual choice.

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## 2. Scope

This policy applies to all USPL employees as well as contractors and visitors.

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## 3. Minimum Requirements

|    | Minimum Requirements   | Supporting Documentation |
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| 1. | Smoking is strictly prohibited in all areas where flammable or combustible liquids are manufactured, handled, or stored. | Section 4                |
| 2. | Smoking is prohibited inside all buildings.  | Section 4                |

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## 4. General Requirements

- A. Smoking is *strictly prohibited* in the following areas:
  - 1. Inside all buildings and enclosed areas
  - 2. Within any Class 1 area (see the Hot Work policy)
  - 3. Within 25 feet of any product transport trailer
  - 4. Where “No Smoking” signs are posted
- B. Smoking is permitted only in designated smoking areas as identified by local management. These areas must have an outdoor ashtray.