

USPL Checklist: AO/AOD Non Permit Practical

Student Name:	Evaluated By:
Student ID:	Evaluator Signature:
Evaluation Date:	

Description: Candidates must successfully complete all sections of the checklist. Indicate Pass, N/A, or Fail for each of the grading criteria listed below. Complete the Asset Operator (AO)/Asset Operator Designee role in the ATW process for a typical non-permitted task at the candidate's location as specified by the Evaluator.

<p>1. ATW Policy</p> <p>The candidate verified that asset equipment is in a safe condition for the scope of work to be performed.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>2. ATW Policy</p> <p>The candidate completed the appropriate sections of the ATW form with input from the Performing Authority and the workforce.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>3. ATW Policy</p> <p>The candidate confirmed that a member of the workforce has visited the job site to identify hazards specific to the job site and documented those hazards and resulting mitigations on the ATW form as part of completing Section B.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>4. ATW Policy</p> <p>The candidate identified any simultaneous operations (SIMOPS) for the facility and/or equipment involved in the scope of work documented on the ATW.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>5. ATW Policy</p> <p>The candidate identified on the ATW the conditions that require work to stop and the AO to be notified</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>6. ATW Policy</p> <p>The candidate verified that the Performing Authority understand which specific asset is to be worked on.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>
<p>7. ATW Policy</p> <p>The candidate physically identified the specific asset to the Performing Authority as needed depending on his/her judgment of the Performing Authority knowledge of the asset.</p>	Comments	Fail: <input type="checkbox"/>
		Pass: <input type="checkbox"/>
		NA: <input type="checkbox"/>

<p>8. ATW Policy</p> <p>The candidate verified with a competent member of the workforce that equipment and tools are fit for purpose, free from visible defects or excessive wear, and is within the date of any required formal inspection or certification.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>9. ATW Policy</p> <p>The candidate verified the workforce understands the scope of work, the specific asset equipment to be worked on, hazards and control measures, and permits required as documented on the ATW form.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>10. ATW Policy</p> <p>The candidate verified the workforce signs the ATW form, which documents that they understand and agree to perform work within the conditions and requirements listed on the ATW form.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>11. ATW Policy</p> <p>The candidate gave the ATW form to the Performing Authority to keep on-site and available for review as needed.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>12. ATW Policy</p> <p>The candidate remained on the job site within visual proximity of the work unless the AO determines that continuous oversight of the work is not necessary based on the level of complexity and risk involved.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>13. ATW Policy</p> <p>The candidate established a method of communication with the PA and the workforce if the AO leaves the job site.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>14. ATW Policy</p> <p>The candidate verified the asset equipment is properly prepared for return to service upon completion of work.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>15. ATW Policy</p> <p>The candidate stored the expired ATW forms, locally.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>16. ATW Policy</p> <p>The candidate was at the job site to set expectations on the first day for the startup of a contractor job that requires a SSHEP.</p> <p>or</p> <p>The candidate obtained DOM approval to allow an AOD to set expectations on behalf of the Asset Operator (e.g. at a remote or unmanned location).</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>

<p>17. ATW Policy</p> <p>The candidate received contact from the PA at the end of each day, shift, or upon completion of work, whichever comes first, to debrief on work performed and to communicate any lessons identified</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>18. ATW Policy</p> <p>The candidate responded when contacted by the PA if a change in scope occurs:</p> <ul style="list-style-type: none"> - Equipment in a safe condition for a new scope of work - SIMOPS for the new scope of work - Conditions that require work to stop for the new scope of work 	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>19. STOP WORK POLICY</p> <p>The candidate resolves “stop work” issues and concerns for non-permitted work.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>20. STOP WORK POLICY</p> <p>The candidate determined if it is necessary to elevate the stop work issue to the next level of management for resolution</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>21. STOP WORK POLICY</p> <p>The candidate re-commenced work upon implementation of any necessary interventions</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>22. STOP WORK POLICY</p> <p>The candidate entered formal "stop work" incidents in the Near Miss tool</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>23. STOP WORK POLICY</p> <p>The candidate determined if it is necessary to notify management of the Stop Work incident for more formal investigation</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>
<p>24. COMPLETION</p> <p>The above-named employee has successfully demonstrated performing the role of Asset Operator /Asset Operator Designee for the scenario listed above.</p>	<p>Comments</p>	<p>Fail: <input type="checkbox"/></p> <p>Pass: <input type="checkbox"/></p> <p>NA: <input type="checkbox"/></p>