



APPLICATION FORM BP FRANCHISE

PERSONAL DETAILS OF APPLICANT

First Name		Surname	
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Physical Address (Residential)	
Code	
What is the proximity of your residential address to the Site that you are applying for?	km
Postal Address:	
Code	
Tel Nr (Home)	
Tel Nr (Work)	
Mobile nr	
Email address	
Identity Nr	.
Date of Birth	.
Nationality	
Are you prepared to accept long and irregular working hours?	YES NO
Do you have the support of your immediate family?	YES NO

EDUCATION AND QUALIFICATIONS

Name of Secondary School	
Date Attended	
University/College	
Date Attended	
Diploma/Degree	



OTHER ACADEMIC QUALIFICATIONS	
Name of Institution	
Course Name:	
Outcome (Pass/Fail)	
Professional Qualification	

EMPLOYMENT/WORK HISTORY	
Current Employer Name: (if self-employed, please describe in detail)	
Address	
Position/Title	
Date Commenced	
Main Responsibilities	
Current Salary (per annum)	
Bonus:	
Pension:	
Annual days leave	
Other company benefits	



Previous Employer Name: (Cover only the last 15 years)	
Address	
Position/Title	
Date Commenced	
Main Responsibilities	

Previous Employer Name: (Cover only the last 15 years)	
Address	
Position/Title	
Date Commenced	
Main Responsibilities	



<p>Have you ever owned or worked in a business similar to the proposed franchises apart from any information given above?</p> <p>If YES, please give details. Detail any other relevant experience.</p>	<p>Yes</p> <p>No</p>
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Have you ever had experience in the following areas?		
Handling Cash	Yes	No
Staff Management & Recruitment	Yes	No
Analyzing Cash Flows	Yes	No
Stock Control	Yes	No
Retail/Selling to the public	Yes	No
Working with Financial Statements	Yes	No
Working weekends	Yes	No



FINANCIAL INFORMATION	
What are your prime business objectives for applying for this Business Opportunity?	
How much of your own capital do you intend to invest?	
How much will be borrowed capital and from which institution?	
How many hours per week are you willing to spend at the service station?	
Are you pursuing other business opportunities as well?	Yes No
If YES above, in which industry are you pursuing other opportunities?	
If your application for the BP Franchise is not successful, what are your future plans?	
Have you, or your spouse, or any business entity in which you jointly or separately owned interest, been involved in bankruptcy, insolvency proceedings or any compromised offers with creditors?	Yes No
If YES, give full details:	
Have you or your spouse ever had a judgement in respect of a debt recorded against you?	
If YES, give full details	



FINANCIAL INFORMATION

Assets (Cash in Banks/Building Society)		Liabilities	
Bank:		Current Overdraft:	
Branch:			
Type Account:			
Bank:		Current Overdraft:	
Branch:			
Type Account:			
Investments (net realizable value of shares, bonds, unit trusts, insurance etc). List:		Hire Purchase repayment:	
		Monthly Personal Loan Repayments	
		Other Loan Repayments	



FINANCIAL INFORMATION

BANKING DETAILS (Business)	
Banking Institution	Click or tap here to enter text.
Account Holder	Click or tap here to enter text.
Account number	Click or tap here to enter text.
Branch Code	Click or tap here to enter text.
Type (Savings/Current etc)	Click or tap here to enter text.

BANKING DETAILS (Personal)	
Banking Institution	Click or tap here to enter text.
Account Holder	Click or tap here to enter text.
Account number	Click or tap here to enter text.
Branch Code	Click or tap here to enter text.
Type (Savings/Current etc)	Click or tap here to enter text.

If your present funds are less than required to purchase a service station, how do you propose to finance the venture?

Click or tap here to enter text.

Present Income (Annually)		Present Expenditure (Annually)	
Wage/Salary after Tax		Monthly Mortgage/Rent repayments	
Bonus/Commission		Monthly Loan repayments	
Dividends			
Property income			
Other income (Details)		Other (Details)	
TOTAL			



Other Assets		Other Liabilities	
Monies due to you: (Details).		Loan guaranteed for others (Details)	
Property (Market value)		Mortgage Payable	
Market Value of Business (If applicable)		Any other debts: (Details)	
Any other assets (Details):			



MANAGEMENT STRUCTURE

Would the business be managed as a Closed Corporation, Private/Public Company, Partnership or by yourself as a Sole Proprietor? (Complete relevant sections in detail).

Closed Corporation			
Name of CC		Registration nr of CC	
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share

Private/Public Company			
Name of Company		Registration nr of Company	
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share

Partnership			
Name of Partnership			
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share
Full Names	Surname	ID nr	% share

Sole Proprietor
Trading Name of Sole Proprietor



REFERENCES		
Business/Work (If self-employed customer/client) Name: Job Title: Company Name: Contact Numbers:		
Financial (If self-employed customer/client) Name: Job Title: Company Name: Contact Numbers:		
I am applying for the following opportunity:	New Site	Existing Site
Signature: I understand that the purpose of this application is for information only. It is no way binding upon BO (the Franchisor), or me (potential Franchisee). I understand and grant BP permission to contact me referees, previous employers and agencies to verify my credit and criminal records. I certify that all the information given above is correct. Full Names and Surname of Applicant: Signature of Applicant: Date:		

If you are applying for an existing or new service station opportunity, your application form must be accompanied by a comprehensive business plan for the opportunity you're applying for.

In addition, the following documentation needs to be submitted to Supportretail1@bp.com

- **Application form**
- **Certified ID Copy**
- **Company documents**
- **Shareholding Certificate**
- **Proof of Residence**
- **Police Clearance Certificate**
- **Business Plan**
- **5 Year Cashflow Projection**